

**FREEDOM OF INFORMATION
AND
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION
SECURITY INDEX**

FILE NUMBER: 100-358086

SECTION : 53



FEDERAL BUREAU OF INVESTIGATION

NOTICE

THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.

UNITED STATES

MENT

Memorandum

TO :

DATE: 6/17/64

FROM :

SUBJECT:

SECURITY INDEX CARD STATISTICS

General

There are 10,413 persons represented in the Security Index as of June 15, 1964. Of the total, 8,058 or 77.4 per cent are communists.

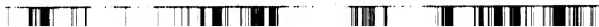
A detailed table, enclosed in duplicate, shows as of June 15, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

Enclosures

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
NOI	Nation of Islam
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian

ENC 1



Encl

SECURITY INDEX CARD SERIAL 65 - BY FIELD OFFICE
BASED ON VOUCHER-STATISTICAL SERIAL 4 RECD 65 AS OF JUNE 15, 1964

[illegible]

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	-----

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: July 2, 1964

FROM :

SUBJECT:

O SECURITY INDEX

GENL

The following is a report on the status of the Security Index since the last count was furnished 6/5/64.

<u>Week Of:</u>	<u>Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
June 8 - 12	19	10	+ 9
June 15 - 19	13	19	- 6
June 22 - 26	22	26	- 4
June 29 - July 2	7	14	- 7
Total	61	69	- 8

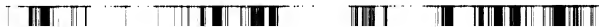
During the above-mentioned period of time, there was a net decrease of 8 cards in the Security Index.

For your information, during the preceding four-week period, 99 cards were added to the Security Index and 54 cards were cancelled, resulting in a net increase of 45 cards.

The Security Index count as of today is 10,395.

ACTION:

This is for your information.



#24-65

To: Director, FBI		From: (Suggester's name)	Date July 1, 1964
			Division of Assignment Bern, Switzerland
<p>SUGGESTION</p> <p>It is suggested that memoranda prepared by the field for dissemination by Legats concerning U.S. security subjects traveling abroad be divided into sections under captions as follows:</p> <ol style="list-style-type: none"> 1) <u>Travel</u>. To include countries to be visited and times of visit, if known. 2) <u>Subversive Activities</u>. To include summary of known and alleged subversive activities of subject such as membership in or sympathy with subversive organizations, espionage, etc. 3) <u>Description</u>. To include physical description and background data concerning subject with passport number, if known. <p>Current practice or rule (include manual citation as well as facts) Current practice is to set out above data in no particular form to include info as required in accordance with Manual of Instructions, Volume III, 87, 33, and Vol. IV 105 4i.</p> <p>Advantages of suggestion and annual savings (include basis for estimate)</p> <p>Advantages in instituting suggested practice would be a considerable increase in clarity and resultant saving in time in reviewing and processing.</p> <p>Disadvantages of suggestion</p> <p>None known.</p>			

SECURITY INDEX - CRIM

33-71904-4

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any benefit/award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Legal Attache

Signature and Title of Suggester

Recommendations and comments of Division Head

It is recommended that this suggestion be adopted.

LEGAT, Bern

July 10, 1964

REC-15

Director, FBI

PERSONAL

EX-114

SECURITY SUBJECTS TRAVELING ABROAD
SUGGESTION

Reference is made to the suggestion which you submitted dated July 1, 1964, that memoranda concerning U. S. security subjects, which are prepared by the field for dissemination by Legats, be prepared in a particular fashion. This proposal is being carefully evaluated by the appropriate division and you will be advised if it is adopted.

The interest you displayed in submitting your observations on this matter is appreciated.

- 1 - Foreign Liaison Unit (route through for review)
- 1 - Personnel file of LEGAT

(6) (Suggestion #24-65 dated 7/1/64)

NOTE:

Referred to the Domestic Intelligence Division for views and recommendations.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: July 10, 1964

FROM :

SUBJECT: SECURITY INDEX

During the past week 17 cards were added to the Security Index and 28 cards were cancelled, a net decrease of 11 cards.

The Security Index count as of today is 10,384.

ACTION:

None. This is for your information.



#2445

To: Director, FBI		Date: 7/8/64
From: (Suggester's name)		Division of Assignment LOS ANGELES

EXP

SUGGESTION It is suggested that in submitting reports covering the investigation of individuals in Security Matter cases (100 classification where no local dissemination is called for at the time of the report being written, that only one copy of the report be prepared for the office of origin rather than the currently required three copies. During the comprehensive review of selected Security Index cases made in connection with the preparation of letterhead memoranda for Secret Service under the TROPUS (Travel of the President in the United States and Commonwealth of Puerto Rico) project, it was determined that very few copies of reports had been disseminated locally after the time of the initial report. The future preparation of only one copy of such reports for the office of origin would be in the interest of conserving file space, typing paper, and carbon paper. Not in (see page 2)

Current practice or rule (Include manual citation as well as facts) The current practice is to submit 3 copies of each of these reports to the office of origin or to prepare 3 copies if your office is office of origin. (Manual of Rules and Regulations, Section 9, page 11; FBI Handbook, Part I, page 94)

Advantages of suggestion and annual savings (Include basis for estimate) As indicated above, the advantages of this suggestion would lie in the conservation of file space, typing paper and carbon paper. (The suggester is not in a position to estimate the monetary saving which would accrue through adoption of this suggestion.) If such a suggestion is adopted relating to the submission of reports in Security Matter cases relating to individuals, the Bureau might wish to further consider the adoption of a similar policy relating to all 100 classification cases.

EXP-PROC.

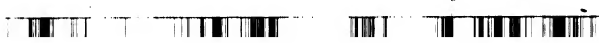
37 JUL 9 1964

Disadvantages of suggestion In the rare instance where it is necessary to make a dissemination of one of these reports subsequent to its original preparation, there would not be an additional copy to disseminate. However, that rare instance, a copy could be rapidly duplicated by duplicating equipment already in the field with a minimum loss in time or expense. It is felt the advantages outweigh this disadvantage.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for within two years after submission.) ☒ Mr. ☐ Mrs. ☐ Miss

Signature and Title of Suggester: SP4

Suggestion is not recommended. During a time of national emergency, additional copies of Security Matter reports may be needed for dissemination and for use in discharging Bureau's responsibilities, and it is not appear feasible to attempt to reproduce copies of these reports at time of such emergency.



all cases does an office of origin have three copies of each report in its file. As an example, when a case is transferred from one office to a new office, only one copy of each report is transmitted to the new office of origin. It should also be noted that in those instances in Security Index cases where an annual report is not required, only one copy of the field office letter to the Bureau, reporting verification of residence, employment, and negative informant contacts, is maintained in the field. These two exceptions to the present rule would appear to be Bureau approved precedents for adoption of this suggestion.

There are over 1500 Security Index subjects alone in the Los Angeles Division, on which a report is submitted at a minimum interval of once every year. In addition to the Security Index subjects, there are numerous reports submitted concerning individuals in the Reserve Index (Sections A and B) and other individuals who are not included in either the Security or Reserve Indexes. If dissemination is to be made, it is normally made at the time of original preparation of the report and in that case, the required number of copies would be prepared. There are very few instances of local dissemination of reports following the original date of preparation.

3345
July 13, 1964

PERSONAL

JUL 13 3 17 PM '64
REC'D-READING ROOM
FBI

3345
Mr.
Federal Bureau of Investigation
Los Angeles, California

Dear Mr.

I have received your suggestion that only one copy of a report be prepared for the office of origin in a particular type of case when no local dissemination is to be made at the time the report is written. You may be interested to know this same idea has been considered previously and not adopted. It was pointed out that in the event of a National emergency each of the three copies presently being made will serve a definite purpose.

The interest you displayed in submitting your observations to me on this matter is indeed appreciated.

Sincerely yours,
J. Edgar Hoover

ED 19
3 1964
M-FBI

- 2 - Los Angeles 1 - Field personnel file
 1 - Suggestion file
1 - Personnel file of SA

(6) (Suggestion #36-65 dated 7/8/64)

NOTE: Suggests that in submitting reports covering investigations of individuals in security matter cases, where no local dissemination is called for at time report is being written, that only one copy of the report be prepared for office of origin rather than currently required three copies.

Same idea recently submitted by the Detroit Office under the Records Management Program and was not adopted. Domestic
SEE PAGE TWO

1231964 ☐ TELETYPE UNIT ☐

NOTE CONTINUED

Intelligence Division pointed out at that time that a minimum of three copies of these reports should be prepared for office of origin since in event of a National emergency involving implementation of the Emergency Detention Program, one copy of each report in a Security Index case will be submitted to local U. S. Attorney, one copy should be available for use of Agents who may attend hearings conducted under the program, and one copy should remain in the field office files so the files may be complete at all times. Training Division recommends current suggestion not be adopted.

#4465

To: Director, FBI		Date: 7/9/64
From: (Suggester's name)		Division of Assignment: Salt Lake City
<p>SUGGESTION</p> <p>FD-122, which is used for the revision of Security Index cards, could be amended to include a block to be checked to transmit letterhead memorandums (FD-366) advising Secret Service of changes in the residence or employment of the Security Index Subject.</p> <p>In the event a large supply of FD-122 is presently available, the information that such letterhead memorandums are being transmitted could be typed in any appropriate blank space on the FD-122.</p>		
<p>Current practice or rule (include manual citation as well as facts)</p> <p>Current practice is for the FD-366 to be transmitted to Bureau by separate letter (Manual of Instructions, Volume 3, Section 87, page 81, item (9)).</p>		
<p>Advantages of suggestion and annual savings (include basis for estimate)</p> <p>This would eliminate the necessity for a cover letter and the FD-122 would serve as a reminder to assure that the letterhead memorandums notifying Secret Service are prepared.</p>		
<p>Disadvantages of suggestion</p> <p>None.</p>		
<p>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)</p> <p><input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss</p>		
<p>Recommendations and comments of Division Head</p> <p>This suggestion appears to have merit, and it is recommended for favorable consideration.</p>		

34 JUL 13 1964

RECEIVED

1964

July 14, 1964

PERSONAL

JUL 14 3 19 PM '64
REC'D-READING ROOM
FBI

Mr.
Federal Bureau of Investigation
Salt Lake City, Utah

Dear Mr.

Thank you very much for the suggestion that a particular item be placed on Form FD-122. As a matter of possible interest to you, Form FD-154 has recently been revised to include a similar statement and it is believed this will serve the same purpose as the object of your proposal.

Although this idea was not adopted, I appreciate the interest and initiative you displayed in submitting it to me.

Sincerely yours,

J. Edgar Hoover

2 - Salt Lake City 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of SA

(6) (Suggestion #44-65 dated 7/9/64)

NOTE: Suggests FD-122, Recommendation for Preparation of, or Change in, Security Index Card, be amended to include a block to be checked to transmit letterhead memorandum, FD-366, advising Secret Service of changes in the residence or employment of the Security Index subject.

Due to the adoption of a former suggestion, a similar item "A letterhead memorandum should be submitted to the Bureau and Secret

SEE PAGE TWO

NOTE CONTINUED

Service," with ballot boxes for checking "Yes" or "No," has been added to Form FD-154, Verification of Information on Security Index Cards. This change should serve the same purpose as the change proposed on Form FD-122; therefore, Training Division recommends current suggestion not be adopted.

3847

#40-65

To: Director, FBI		From: (Suggester's name) SA	Date 7/7/64
		Division of Assignment SAVAHNAH	
SUGGESTION It is suggested that a form be prepared on red paper concerning the submission of an FD-366 for each Security Index file. This memo should not be serialized but should be maintained as a top serial in the file to serve as a flag for the submission of the FD-366 when a change in the status of a subject occurs, such as residence or employment. This memo could also be used in the same manner in files concerning investigations of a security nature regarding other individuals not on the Security Index. Upon relocation in another division, the form could be forwarded to the new Office of Origin and the new Office of Origin could prepare a new up-to-date form with destruction of the old one. In case of subject's death, this form could be destroyed.			
Current practice or rule (include manual citation as well as facts) There is no Bureau-approved current practice concerning the flagging or the submission of the FD-366.			
Advantages of suggestion and annual savings (include basis for estimate) This procedure would insure the Bureau's responsibility in prompt notification to the Secret Service whenever a change in the status does occur. <i>Security Index - Genl!</i>			
Disadvantages of suggestion None known.			
<small>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)</small> <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss			
Recommendations and comments of Division Head Submitted for favorable consideration.			

3347

July 13, 1964

PERSONAL

109

Mr.
Federal Bureau of Investigation
Savannah, Georgia

Dear Mr.

JUL 13 12 54 PM '64
REC'D-READING ROOM
FBI

I have received your suggestion that a form be prepared on red paper for use concerning the submission of Form FD-366 in certain cases and that the new form be maintained as the top serial in file. You may be interested to know that Form FD-154 has recently been revised so that it can serve as a flag to personnel that a change has occurred in the status of a subject and it is believed this will handle the objectives of your proposal.

Although your idea was not adopted in this instance, I hope we will receive the benefit of any future thoughts you may have regarding our operations.

Sincerely yours,

J. Edgar Hoover

Q19
1964
J.F.P.

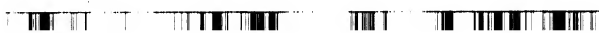
2 - Savannah 1 - Field personnel file
 1 - Suggestion file

1 - Personnel file of SA

(6) (Suggestion #40-65 dated 7/7/64)

NOTE: Suggests a form prepared on red paper concerning the submission of FD-366, Letterhead Memorandum Advising Secret Service of Change in Residence or Employment of Certain Bureau Subjects, for each Security Index file. This form would not be serialized but maintained as the top serial in file to serve as a flag for submission of

SEE PAGE TWO



NOTE CONTINUED

the FD-366 when a change in the status of a subject occurs. Upon relocation in another division, form could be forwarded to new office of origin and new office of origin could prepare a new up-to-date form with destruction of the old one.

Training Division recommends suggestion not be adopted. Due to approval of a former suggestion, Form FD-154, Verification of Information on Security Index Cards, has been revised to include an item, "A letterhead memorandum should be submitted to the Bureau and Secret Service" with ballot boxes for checking "Yes" or "No." This change was made to act as a flag to alert personnel that Form FD-366 should be submitted. In addition, floating serials as proposed by suggester are kept to an absolute minimum since good records management dictates mail should be serialized into file.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: July 13, 1964

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS -f

SYNOPSIS:

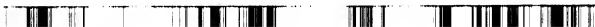
Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of June 30, 1964, is set forth below.

In June there was a decrease in pending active matters in the entire field in the security classifications from 20,505 to 19,201. Delinquent matters decreased from 2,109 to 1,611. The percentage of delinquent matters decreased from 10.2 per cent to 8.3 per cent.

Letters are being sent to the offices indicated by asterisks on page four herein, commenting on their delinquency and pointing out the necessity for bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the July, 1964, administrative reports.



Memorandum for Mr.
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS
 100-358086

DETAILS:

The June, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 decreased from 20,505 to 19,201. Delinquent items decreased from 2,109 to 1,611. The percentage of delinquent items decreased from 10.2 per cent to 8.3 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>3/31/64</u>	<u>4/30/64</u>	<u>5/31/64</u>	<u>6/30/64</u>
65	1,308	1,301	1,293	1,159
100	10,288	11,600	10,912	10,163
105	<u>9,455</u>	<u>10,057</u>	<u>10,234</u>	<u>10,040</u>
	21,041	22,958	22,439	21,362

TOTAL DELINQUENT MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>3/31/64</u>	<u>4/30/64</u>	<u>5/31/64</u>	<u>6/30/64</u>
65	31	32	41	48
100	624	672	1,005	792
105	<u>760</u>	<u>728</u>	<u>1,063</u>	<u>771</u>
	1,415	1,432	2,109	1,611

Memorandum for Mr. ...
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS
 100-358086

The following statistics show the total of pending active matters, delinquency and percentage of delinquency in all offices during the past six months.

CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/64	17,609	1,266	7.1%
2/29/64	18,474	1,400	7.5%
3/31/64	19,132	1,415	7.3%
4/30/64	20,969	1,432	6.8%
5/31/64	20,505	2,109	10.2%
6/30/64	19,201	1,611	8.3%

Status of Security Work by Individual Office

Each office is listed according to the percentage of delinquency on June 30, 1964, in total matters in classifications 65, 100 and 105. These statistics show the progress during June.

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

Office	Active Matters		Percentage Delinquent	
	5/31/64	6/30/64	5/31/64	6/30/64
*Memphis	58	58	6.8%	24.1%
*Atlanta	98	98	12.2%	22.4%
*Knoxville	32	23	9.3%	21.7%
*Springfield	116	76	12.9%	15.7%
*Jacksonville	71	60	4.2%	13.3%
*Cincinnati	183	190	9.2%	13.1%
*New York	4,178	4,069	16.2%	12.5%
*Birmingham	34	26	2.3%	11.5%
*Los Angeles	1,983	1,712	15.2%	11.0%
*San Francisco	1,798	1,466	10.1%	10.5%
Newark	891	927	8.3%	9.9%
Kansas City	101	74	17.8%	9.4%
Buffalo	418	332	3.8%	9.3%
New Orleans	106	87	18.8%	9.1%
Baltimore	365	266	7.9%	8.6%
Houston	82	107	4.8%	8.4%
Portland	119	122	7.2%	7.3%
Cleveland	793	689	9.8%	7.1%
Philadelphia	792	777	8.8%	6.6%
Detroit	1,229	1,212	6.6%	6.2%
Chicago	499	490	13.1%	6.1%
Boston	81	83	9.4%	6.0%
Phoenix	236	218	4.9%	5.9%
Indianapolis	1,553	1,553	5.9%	5.9%
Washington Field	56	51	6.2%	5.8%
Oklahoma City	480	382	5.3%	5.7%
Seattle	224	227	3.1%	5.2%
Milwaukee	144	117	5.8%	5.1%
St. Louis	526	490	8.3%	4.8%
Miami	142	130	11.0%	4.6%
San Diego	106	88	4.2%	4.5%
San Antonio	98	115	9.4%	4.3%
Denver	84	75	9.1%	4.0%
Charlotte	242	259	7.1%	3.8%
Pittsburgh	325	317	7.8%	3.1%
New Haven	53	39	7.3%	2.5%
Omaha	247	205	1.8%	2.4%
Albany	2,140	2,019	2.4%	2.4%
Tampa	38	42	2.3%	2.3%
Norfolk	342	363	2.6%	2.2%
San Juan			3.2%	

*Letters being sent re delinquency.

Memorandum for Mr. W. C. Sullivan
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

Office	Active Matters		Percentage Delinquent	
	5/31/64	6/30/64	5/31/64	6/30/64
El Paso	615	582	0%	2.0%
Minneapolis	276	324	3.6%	1.8%
Dallas	111	120	5.4%	1.6%
Albuquerque	52	74	0%	0%
Anchorage	22	24	0%	0%
Butte	46	31	0%	0%
Honolulu	53	53	0%	0%
Las Vegas	23	28	0%	0%
Little Rock	10	13	0%	0%
Louisville	34	38	5.8%	0%
Mobile	19	27	0%	0%
Richmond	108	107	3.7%	0%
Salt Lake City	53	43	0%	0%
Savannah	28	27	0%	0%

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: July 17, 1964

FROM :

SUBJECT:

SECURITY INDEX

During the past week 37 cards were added to the Security Index and 14 cards were cancelled, a net increase of 23 cards.

The Security Index count as of today is 10,497.

ACTION:

None. This is for your information.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-107

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI

DATE: 7/16/64

FROM : SAC, TAMPA

SUBJECT: RESERVE INDEX

ReBulet to Albany, 1/21/64.

Tampa has completed review of Section B of the Reserve Index.

This review did not result in the development of any additional informant, sources or potential witnesses.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 7/20/64

FROM :

SUBJECT: *Security Index*
SECURITY INDEX CARD STATISTICS

There are 10,395 persons represented in the Security Index as of July 15, 1964. Of the total, 8,025 or 77.2 per cent are communists.

A detailed table, enclosed in duplicate, shows as of July 15, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
HUN	Hungarian
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
MMI	Moslem Mosque, Inc.
NOI	Nation of Islam
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian

ENC 1

		SECURITY INDEX CARD STATISTICS - BY FIELD OFFICE BASED ON WORKING STATISTICAL SECTION, JULY 15, AS OF JULY 15, 1964																		1964 SPECIFIC SECTION	
101	102	191 NATL STATIST BUREAU OF ORGANIZATION AFFILIATION																		191 SPECIFIC SECTION	192 SPECIFIC SECTION
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	
101	102	103	104	105	106	107	108	109	110	111	112	113	114								

ENC.

252

July 20, 1964

Assistant Attorney General

Director, FBI

SECURITY INDEX LIST *Sen*

There is attached hereto a current list of names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within five designated groups are listed on separate pages. Following each name is information indicating the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

100-358086

NOTE:

Letter classified ~~SECRET~~ as pertains to Security Index, part of ~~Emergency Retention~~ Program of Department. Espionage Section of Special Section not included. Five designated groups are:

U.S. Government Employees
Foreign Government Employees
United Nations Employees
Pro-Tito Yugoslavs
Cubans

*7-21-64
Security Index
to Dept. of Justice
7/21/64*

Sen

JUL 27 1964

JUL 28 1964

UNITED STATES GOVERNMENT

Memorandum

TO

DATE: 7/20/64

FROM

SUBJECT: SECURITY INDEX LISTS - General

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- 1) Alphabetical list of Security Index (SI) subjects.
- 2) Geographical list of SI subjects.
- 3) Special Section of the SI.
- 4) List of key figures and top functionaries.
- 5) List of SI subjects out of country.
- 6) List of subject whose citizenship status is unknown.
- 7) List of aliens.
- 8) List of SI subjects of Chinese descent.
- 9) List of SI subjects sympathetic to communist China.
- 10) List of SI subjects sympathetic to Cuba.

The SAC, Quantico, should destroy by burning the lists furnished on 6/18/64. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

Enclosure - attached
100-358086

1 - SAC, Quantico

Forwarded at Quantico
7-21-64 - JCB

5/19/65

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: July 20, 1964

TO :

FROM :

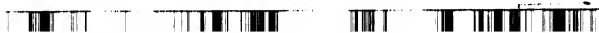
SUBJECT: ⁶ SECURITY INDEX - Jan

We forward to the field quarterly an alphabetical list or each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter to all field offices be approved and forwarded. The original is on Plastiplat.



July 21, 1964

SAC, Albany

✓ Director, FBI (100-358086)

SECURITY INDEX

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of July 15, 1964.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated April 24, 1961.

Enclosure

2 - Albuquerque (Enc.)	2 - Miami (Enc.)
2 - Anchorage (Info)	2 - Milwaukee (Enc.)
2 - Atlanta (Enc.)	2 - Minneapolis (Enc.)
2 - Baltimore (Enc.)	2 - Mobile (Enc.)
2 - Birmingham (Enc.)	2 - Newark (Enc.)
2 - Boston (Enc.)	2 - New Haven (Enc.)
2 - Buffalo (Enc.)	2 - New Orleans (Enc.)
2 - Butte (Enc.)	2 - New York (Enc. 2)
2 - Charlotte (Enc.)	2 - Norfolk (Enc.)
2 - Chicago (Enc.)	2 - Oklahoma City (Enc.)
2 - Cincinnati (Enc.)	2 - Omaha (Enc.)
2 - Cleveland (Enc.)	2 - Philadelphia (Enc.)
2 - Dallas (Enc.)	2 - Phoenix (Enc.)
2 - Denver (Enc.)	2 - Pittsburgh (Enc.)
2 - Detroit (Enc.)	2 - Portland (Enc.)
2 - El Paso (Enc.)	2 - Richmond (Enc.)
2 - Honolulu (Enc.)	2 - St. Louis (Enc.)
2 - Houston (Enc.)	2 - Salt Lake City (Enc.)
2 - Indianapolis (Enc.)	2 - San Antonio (Enc.)
2 - Jacksonville (Enc.)	2 - San Diego (Enc.)
2 - Kansas City (Enc.)	2 - San Francisco (Enc.)
2 - Knoxville (Enc.)	2 - San Juan (Enc.)
2 - Las Vegas (Enc.)	2 - Savannah (Enc.)
2 - Little Rock (Enc.)	2 - Seattle (Enc.)
2 - Los Angeles (Enc.)	2 - Springfield (Enc.)
2 - Louisville (Enc.)	2 - Tampa (Enc.)
2 - Memphis (Enc.)	2 - Washington Field (Enc.)

TELEPHONE YELLOW

179

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

ROUTE IN ENVELOPE

DATE: July 24, 1964

TO

FROM

SUBJECT: SECURITY INDEX - gen

During the past week 13 cards were added to the Security Index and 6 cards were cancelled, a net increase of 7 cards.

The Security Index count as of today is 10,414.

ACTION:

None. This is for your information.

UNITED STATES GOVERNMENT

Memorandum

DATE: 7/16/64

TO :

FROM :

SUBJECT: SECURITY SUBJECTS TRAVELING ABROAD
SUGGESTION #24-65, SUBMITTED BY
LEGAT BERN

SECURITY INDEX - 20111

SUGGESTION: That memoranda prepared by the field for dissemination by Legats concerning U. S. security subjects traveling abroad be divided into sections under following captions:

1. Travel (to include countries to be visited and times of visit, if known)
2. Subversive Activities (to include summary of known and alleged subversive activities such as membership in or sympathy with subversive organizations, espionage, etc.)
3. Description (to include physical description and background data of subject with passport number, if known).

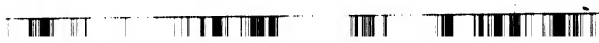
PRESENT PROCEDURE: At present, the various pertinent data concerning these individuals are set forth in letterhead memoranda in no particular order.

ADVANTAGES: Suggester feels proposed procedure would increase the clarity of these communications and reduce reviewing and processing time.

OBSERVATIONS: Domestic Intelligence Division considered the proposal and opposed adoption. They commented that they did not believe the data to be so complex as to require use of separate headings. They noted that but three headings were suggested and advised that, in many cases, one sentence would suffice under the headings, "Travel," and "Subversive Activities." Further, the majority of the Legats (including Bern) have to translate the material into another language and any form desired could be used at that time.

In view of the comments of Domestic Intelligence Division, Training Division agrees that the problem is not such as to warrant a requirement that data be set out under headings as suggested.

RECOMMENDATION: That the idea not be adopted. On approval, no further action is necessary; receipt of the suggestion was acknowledged previously.



SUGGESTION #24-65

lv

ADDENDUM: DOMESTIC INTELLIGENCE STREAMLINING COMMITTEE:

7/13/6

It is not believed that data is sufficiently complex to require use of separate headings. Only three headings are suggested and in many cases one sentence would suffice under the headings "Travel" and "Subversive Activities." Majority of Legats (including suggester) have to translate the material into another language and any form desired could be used at that time. Recommend against adoption. Bureau manuals contain no instructions regarding the format of letterhead memoranda and it is not believed desirable to establish a specific rule to cover a particular situation of limited application such as is suggested.

lv

7-16-64

memorandum
7-16-64



UNRECORDED

7/24/64

**CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA**

By memorandum dated June 23, 1964, you were advised that as of that date there were 87 Cuban aliens on the Security Index (SI). Since that date two Cuban aliens have been added to the SI making 89 the present total of Cuban aliens on the SI.

During this same period the total number of individuals included in the "Cuban" Special Section of the SI which section includes both aliens and U. S. citizens increased from 202 to 205. The present total of individuals on the regular SI tabbed C (for pro-Cuban) increased from 274 to 276. Our investigations are continuing and the field is being closely followed to insure the Bureau objectives are met. You will be kept advised of progress in this matter.

ACTION:

For information.

UNITED STATES GOVERNMENT

Memorandum

UNRECORDED

TO :

DATE: June 17, 1964

FROM :

SUBJECT: TRAVEL OF THE PRESIDENT
IN THE UNITED STATES AND
COMMONWEALTH OF PUERTO RICO

Initial dissemination to Secret Service in Security Index cases under instructions issued the field April 13, 1964, has now been completed with the exception of a limited number of subjects whose names are carried in the Espionage Special Section of the Security Index. Memorandum Mr. [redacted] to me of June 9, 1964, recommended that in some instances no dissemination be made in these cases as to do so could seriously jeopardize our penetration of Sino-Soviet-Cuban espionage operations. (46 names in this section)

At the inception of this program, there were 10,371 names included in the Security Index. During the period beginning Friday, April 17, 1964, and ending June 12, 1964, 193 names were added to the Security Index and dissemination has been made in these cases. During this same period, 144 names were cancelled from the Security Index and dissemination had been made in some of these cases prior to cancellation.

It was recognized that the very heavy volume of mail would be received over a short period of time placing an added burden on the Records Branch in the processing thereof. This matter was discussed with representatives of the Records Branch and very excellent service was received in connection with this program, particularly from the personnel of the Routing and Filing Units of the Records Branch who were responsible for expeditiously processing the mail as received and getting it into this division as well as the handling and forwarding of numerous files which had to be reviewed in connection with this matter. The promptness on the part of personnel in these two units in handling their duties enabled the prompt review of these memoranda in this division and subsequent dissemination.

As new names are added to the Security Index, dissemination will be made to Secret Service on a continuing basis.

ACTION:

For information.

ROUTE IN ENVELOPE

Mr.

7/21/64

Mr.

LIAISON WITH PASSPORT OFFICE
DEPARTMENT OF STATE

We make available to Mr. _____, General Counsel of the Passport Office, Department of State, a list of our top functionaries and key figures on a quarterly basis for his utilization in the issuance of passports. This last list furnished Mr. _____ was as of April 15, 1964.

ACTION:

1) There is enclosed a list of top functionaries and key figures prepared as of July 15, 1964. This list should be furnished Mr. _____ by liaison with the understanding that it is to be held in the strictest confidence by him at all times in his office safe and is to serve only as an alert list upon which State can take no action but must contact us for reports.

2) The list furnished Mr. _____
be retrieved and destroyed.

April 21, 1964, should

#64-65

To: Director, FBI		From: (Suggester's name)	Date: 7/21/64
SUGGESTION		Division of Assignment Tampa	
<p>It is suggested that ^{BEWL} any armed and dangerous statement applicable on Security Index subjects appear on the face side of the Security Index card, and that this information be placed thereon by the Bureau at the time the original card and any subsequent corrected cards are prepared.</p>			
<p>Current practice or rule (Include manual citation as well as facts) As set forth in Manual of Instructions, Section 87D, dangerous characteristics of subjects are to appear on the separate attached Security Index card.</p>			
<p>Advantages of suggestion and annual savings (Include basis for estimate) It appears that this more important information currently appearing on the attached card is too susceptible to error since it is not included in the block description column and must be added as a separate item. The advantage of my suggestion is that it would insure that such statement is not inadvertently omitted from the original Security Index attached card; also that this statement is not overlooked when preparing subsequent cards as a result of new face cards being received.</p>			
<p>Disadvantages of suggestion</p>			
<p>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)</p> <p><input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Miss</p>			
<p>Recommendations and comments of Division Head It appears that this suggestion would result in uniformity of cards throughout the field and eliminate possibility of essential information not appearing thereon.</p>			

COPIES

3

Signature and Title of Suggester
Secretary

3357

July 27, 1964

PERSONAL

JUL 27 9 53 AM '64
REC'D-READING ROOM
FBI

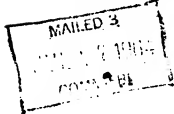
Miss
Federal Bureau of Investigation
Tampa, Florida

Dear Miss

I have received your suggestion concerning a procedure whereby the armed and dangerous statement regarding certain subjects would be placed on the front of the index card when prepared at the Seat of Government. This proposal is being fully evaluated and I will let you know in the event it is adopted.

The interest you displayed in submitting this idea is indeed appreciated.

Sincerely yours,



- 2 - Tampa
- 1 - Field personnel file
- 1 - Suggestion file
- 1 - Personnel file of Miss

(6) (Suggestion #64-65 dated 7/21/64)

NOTE: Suggests that any armed and dangerous statement applicable to Security Index subjects appear on the face side of the Security Index card, and that this information be placed thereon by the Bureau at the time the original card and any subsequent corrected cards are prepared.

Referrred to the Domestic Intelligence Division, by request, for views and recommendations.

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: July 31, 1964

TO :

FROM :

SUBJECT: SECURITY INDEX - *gen*

The following is a report on the status of the Security Index since the last count was furnished 7/2/64.

<u>Week Of:</u>	<u>Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
July 6 - 10	17	28	- 11
July 12 - 17	37	14	+ 23
July 20 - 24	13	6	+ 7
July 27 - 31	17	37	- 20
Total	84	85	- 1

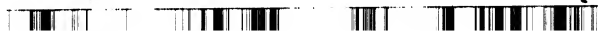
During the above-mentioned period of time, there was a net decrease of one card in the Security Index.

For your information, during the preceding four-week period, 61 cards were added to the Security Index and 69 cards were cancelled, resulting in a net decrease of 8 cards.

The Security Index count as of today is 10,394.

ACTION:

This is for your information.



UNITED STATES GOVERNMENT

Memorandum

DATE: July 30, 1964

FROM :

SUBJECT: 0 SECURITY INDEX - GENERAL
SUGGESTION # 64-65 SUBMITTED BY
MISS , TAMPA

SUGGESTION: That, when applicable, the armed and dangerous statement on Security Index subjects appear on the face side of the Security Index card and that this information be placed thereon by the Seat of Government at the time the original card is made and when any subsequent corrected cards are prepared.

PRESENT PROCEDURE: Suggester advises the dangerous characteristics of subjects are to appear on the separate attached Security Index card.

ADVANTAGES: This information which currently appears on the attached card is too susceptible to error since it is not included in the block description column and must be added as a separate item. Adoption of this idea would insure that such statement is not inadvertently omitted from the original Security Index attached card. It would also not be overlooked when subsequent cards are prepared as a result of new face cards being received.

OBSERVATIONS: SAC , Tampa, observed that it appeared proposed procedure would result in uniformity of cards throughout the field and eliminate possibility of essential information not appearing thereon.

The Domestic Intelligence Division recommended suggestion not be adopted for the following reasons:

(1) The face of the Security Index card currently contains a great deal of statistical information and while the information proposed to be placed thereon could be done, definite limitations of space on the face of the card makes it essential that only the most important items be included.

(2) Field compliance with current Bureau instructions would insure this information regarding a subject being armed and dangerous would be placed in the appropriate place on the geographical section Security Index card. The reverse side of this card

Memo

Re: Security Index - General

Suggestion #64-65, Submitted By

Miss , Tampa

contains, as an attachment, a card bearing a photograph, full description, as well as a statement, where appropriate, indicating the subject is armed and dangerous. This is the card which would be physically presented to an agent in the event he were instructed to arrest the subject.

(3) It would be necessary for a field-wide review to be conducted of the Security Index cards and recommendations regarding the proposed procedure to carry out the full intent of the suggestion. This division felt the additional work entailed was not warranted.

(4) Other than at time of apprehension, the only instance in which information concerning a subject's potential dangerousness would appear to be pertinent is in connection with our interviews with these subjects. Agents attempting to interview a security subject are required to be thoroughly familiar with the contents of the file, and they would not rely on information contained on the Security Index card.

Training Division agrees with the views expressed by the Domestic Intelligence Division and feels addition of this information on the face side of the Security Index card is not warranted.

RECOMMENDATION: That the suggestion not be adopted. On approval, no further action is warranted as the suggester has been thanked by prior letter.

ADDENDUM: DOMESTIC INTELLIGENCE DIVISION7/28/64

The Domestic Intelligence Division recommends against adoptions of the above suggestion for the following reasons:

1. The face of the Security Index card currently contains a great deal of statistical information and while the information recommended to be placed thereon could be done, definite limitations of space on the face of the card makes it essential that only the most important items be included thereon.

2. Field compliance with current Bureau instructions would insure that any information indicating a subject to be armed and dangerous appears in the appropriate place on the geographical section Security Index card. The reverse of this card contains, as an attachment, a card bearing a photograph, full description, as well as a statement where appropriate indicating that the subject is armed and dangerous. This is the card that would be physically presented to an agent in the event he were instructed to arrest the subject.

3. To carry out the full intent of the suggestion it would be necessary for a field wide review to be conducted of the Security Index cards and the subsequent submission to the Bureau of a communication recommending the addition "armed and dangerous" to the face of the card. It is not believed that the additional work entailed is warranted.

4. Other than at the time of apprehension, the only instance in which information concerning a subject's potential dangerousness would appear to be pertinent is in connection with our interviews with these subjects. Agents attempting to interview a security subject are required to be thoroughly familiar with the contents of the file, and he would not rely on information contained on the Security Index card.

ENC 1

7-30-64

8-7-64

Airtel

To: SACs, New York
Buffalo
Philadelphia
Charlotte
Chicago
San Francisco

From: Director, FBI ()

SECURITY INVESTIGATIONS
OF INDIVIDUALS

Henceforward when preparing reports or other correspondence concerning individuals active in the Progressive Labor Movement (PLM), the Bureau desires that the character Security Matter - PLM be utilized rather than Security Matter - C as in the past.

During the recent racial disturbances in New York City, individuals connected with the PLM played a leading part. In view of the Movement's activity in fomenting racial unrest, New York, the cause of origin in this case, and other offices receiving this airtel will immediately take appropriate steps to identify all individuals active in the PLM within their territories. If these individuals have not already been investigated and considered for the Security Index, thorough investigations should be instituted and reports under the character Security Matter - PLM should be expeditiously submitted together with recommendations as to whether or not the individual's name should be included in the Security Index.

All offices should be kept alert for the formation of PLM clubs or branches within their territories and any office receiving information concerning the formation of PLM clubs in other field office territories should immediately report that information to the Bureau, New York, and interested offices.

Airtel to New York
Buffalo
Philadelphia
Charlotte
Chicago
San Francisco
SECURITY INVESTIGATIONS
OF INDIVIDUALS

In addition to the above, the San Francisco Office will immediately submit by airtel the names and Bureau file numbers of individuals now in the Security Index who are active in the FLM.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 37

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: August 7, 1964

TO :

FROM :

SUBJECT:

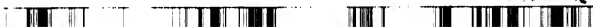
SECURITY INDEX *Jan*

During the past week 16 cards were added to the Security Index and 21 cards were cancelled, a net decrease of 5 cards.

The Security Index count as of today is 10,389.

ACTION:

None. This is for your information.



3362

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOI

TO :

DATE: August 14, 1964

FROM :

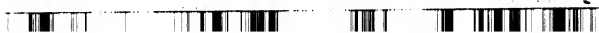
SUBJECT: SECURITY INDEX *Wegs*

During the past week 21 cards were added to the Security Index and 24 cards were cancelled, a net decrease of 3 cards.

The Security Index count as of today is 10,386.

ACTION:

None. This is for your information.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: August 11, 1964

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS -

ph
SYNOPSIS:

gc N/L
Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of July 31, 1964, is set forth below.

In July there was a decrease in pending active matters in the entire field in the security classifications from 19,201 to 19,118. Delinquent matters decreased from 1,611 to 1,482. The percentage of delinquent matters decreased from 8.3 per cent to 7.7 per cent.

Letters are being sent to the offices indicated by asterisks on page four herein, commenting on their delinquency and pointing out the necessity for bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the August, 1964, administrative reports. *E*

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

DETAILS:

The July, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 decreased from 19,201 to 19,118. Delinquent items decreased from 1,611 to 1,482. The percentage of delinquent items decreased from 8.3 per cent to 7.7 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>4/30/64</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>
65	1,301	1,293	1,159	1,076
100	11,600	10,912	10,163	9,865
105	<u>10,057</u>	<u>10,234</u>	<u>10,040</u>	<u>10,351</u>
	22,958	22,439	21,362	21,292

TOTAL DELINQUENT MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>4/30/64</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>
65	32	41	48	45
100	672	1,005	792	730
105	<u>728</u>	<u>1,063</u>	<u>771</u>	<u>707</u>
	1,432	2,109	1,611	1,482

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

The following statistics show the total of pending active matters, delinquency and percentage of delinquency in all offices during the past six months.

CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
2/29/64	18,474	1,400	7.5%
3/31/64	19,132	1,415	7.3%
4/30/64	20,969	1,432	6.8%
5/31/64	20,505	2,109	10.2%
6/30/64	19,201	1,611	8.3%
7/31/64	19,118	1,482	7.7%

Status of Security Work by Individual Office

Each office is listed according to the percentage of delinquency on July 31, 1964, in total matters in classifications 65, 100 and 105. These statistics show the progress during July.

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

Office	Active Matters		Percentage Delinquent	
	6/31/64	7/31/64	6/31/64	7/31/64
*Birmingham	26	23	11.5%	34.7%
*Atlanta	98	102	22.4%	27.4%
*New Orleans	87	171	9.1%	16.9%
*Kansas City	74	76	9.4%	14.4%
*New York	4,069	3,734	12.5%	12.2%
*Detroit	777	764	6.6%	12.1%
*Buffalo	332	326	9.3%	11.0%
*Jacksonville	60	55	13.3%	10.9%
*Savannah	27	23	0%	10.7%
Houston	107	93	8.4%	9.6%
Phoenix	83	87	6.0%	9.1%
Los Angeles	1,712	1,724	11.0%	9.0%
Richmond	107	100	0%	9.0%
Baltimore	266	316	8.6%	8.2%
Philadelphia	689	742	6.9%	8.0%
Charlotte	75	80	4.0%	7.5%
Miami	490	448	4.8%	7.5%
Oklahoma City	51	33	5.8%	7.5%
Indianapolis	218	246	5.9%	7.3%
Boston	490	458	6.1%	7.2%
Portland	122	127	7.3%	7.0%
New Haven	317	301	3.1%	6.9%
Louisville	38	29	0%	6.8%
Cleveland	514	511	7.1%	6.6%
Chicago	1,214	1,214	6.2%	6.5%
Newark	927	926	9.9%	6.2%
San Francisco	1,466	1,478	10.5%	5.0%
Milwaukee	227	223	5.2%	4.9%
Seattle	382	404	5.7%	4.9%
San Diego	130	143	4.6%	4.8%
Pittsburgh	259	259	3.8%	4.6%
Washington Field	1,558	1,632	5.9%	4.2%
St. Louis	117	103	5.1%	3.8%
Mobile	27	27	0%	3.7%
Cincinnati	190	174	13.1%	3.4%
Albany	205	184	2.4%	3.2%
Minneapolis	324	254	1.8%	3.1%
Springfield	76	95	15.7%	3.1%
Omaha	39	33	2.5%	3.0%
Tampa	206	241	2.4%	2.9%
Albuquerque	74	71	0%	2.8%
San Antonio	88	72	4.5%	2.7%

*Letters being sent re delinquency.

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

Office	Active Matters		Percentage Delinquent	
	6/31/64	7/31/64	6/31/64	7/31/64
El Paso	50	41	2.0%	2.4%
Denver	115	117	4.3%	1.7%
San Juan	363	422	2.2%	1.4%
Anchorage	24	26	.4%	0%
Butte	31	29	0%	0%
Dallas	120	102	1.6%	0%
Honolulu	53	43	0%	0%
Knoxville	23	16	21.7%	0%
Las Vegas	28	34	0%	0%
Little Rock	13	11	0%	0%
Memphis	58	56	24.1%	0%
Norfolk	42	40	2.3%	0%
Salt Lake City	43	41	0%	0%

UNITED STATES GOVERNMENT

3364

Memorandum

TO : Director, FBI (100-358086)

FROM : SAC, Birmingham (100-4528)(C)

SUBJECT: SECURITY INDEX

DATE: 8/14/64

Re Bureau letter to Albany, 7/21/64.

Returned herewith is list of Security Index subjects
of the Birmingham Office. This list has been found to be
correct.

2-Bureau (Enc. 1)(RM)
1-Birmingham

ENC DETACHED AND
HANDLED SEPARATELY

destroyed
8/19/84
HAW

100-358086-3367
AUG 17 1964

SUB CONTROL

58 AUG 20 1964

UNRECORDED

SAC, New York (PERSONAL ATTENTION) 8-18-64

Director, FBI

Cards, UTR
Cards Sent GO

CUBAN EMERGENCY LEADS
IS - CUBA

By letter dated 8-3-64, classified "Top Secret," Department advised that as a result of a review of the information furnished concerning non-Cuban alien placed on the Security Index based on pro-Cuban activities and sympathies, INS has been requested to pre-position the necessary documents calling for his apprehension when so instructed by the Attorney General.

Under appropriate cover you will be furnished amended Security Index card concerning which will contain the stamped notation, "DEPORTATION WARRANT OUTSTANDING."

An extra copy of this letter is being furnished to you so that you can place a copy in the individual case file as well as in the captioned control file.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: August 21, 1964

FROM :

SUBJECT: 0 SECURITY INDEX - GENERAL *Wdy*

es During the past week 15 cards were added to the Security Index and 10 cards were cancelled, a net increase of 5 cards.

The Security Index count as of today is 10,301.

ACTION:

None. This is for your information.

August 19, 1964

Assistant Attorney General

Director, FBI

GENERAL
SECURITY INDEX LIST

There is attached hereto a current list of names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within five designated groups are listed on separate pages. Following each name is information indicating the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

100-358086

NOTE:

Letter classified *[redacted]* as pertains to Security Index, part of *[redacted]* Emergency Detention Program of Department. Espionage Section of Special Section not included. Five designated groups are:

U.S. Government Employees
Foreign Government Employees
United Nations Employees
Pro-Tito Yugoslavs
Cubans

100-358086-2961

SEP 27 1964

Handwritten:
Strickland
Brennan
Hamm
100-358086
HMH:fjh
(5)
26 1964

[Redacted box]

Handwritten:
QW
[Signature]

MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES

MENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: August 20, 1964

FROM :

SUBJECT: SECURITY INDEX LISTS

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- 1) Alphabetical list of Security Index (SI) subjects.
- 2) Geographical list of SI subjects.
- 3) Special Section of the SI.
- 4) List of key figures and top functionaries.
- 5) List of SI subjects out of country.
- 6) List of subjects whose citizenship status is unknown.
- 7) List of aliens.
- 8) List of SI subjects of Chinese descent.
- 9) List of SI subjects sympathetic to communist China.
- 10) List of SI subjects sympathetic to Cuba.

The SAC, Quantico, should destroy by burning the lists furnished on 7/20/64. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

Enclosure
100-358086

1 - SAC, Quantico

61 AUG 31 1964

100-358086-3361
10 AUG 24 1964

Handled by Quantico
8-21-64 - JRS

UNRECORDED

8-24-64

1 -

1 -

**CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA**

By memorandum dated 7-24-64 you were advised that as of that date there were 89 Cuban aliens on the Security Index (SI). Since that date one Cuban alien has been added to the SI making the present total of Cuban aliens on the SI 90.

During this same period the total number of individuals included in the "Cuban" Special Section of the SI, which section includes both aliens and U. S. citizens, increased from 205 to 211. The present total of individuals on the regular SI tabbed C (for pro-Cuban) increased from 276 to 293. Our investigations are continuing and the field is being closely followed to insure that the Bureau's objectives are met. You will be kept advised of progress in this matter.

ACTION:

For information.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 8/19/64

FROM :

O SECURITY INDEX - GENERAL

SUBJECT:

SECURITY INDEX CARD STATISTICS

There are 10,386 persons represented in the Security Index as of August 14, 1964. Of the total, 7,921 or 76.3 per cent are communists.

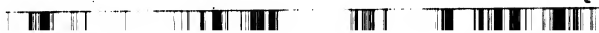
A detailed table, enclosed in duplicate, shows as of August 14, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

3300
ENC, 1

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
MMI	Moslem Mosque, Inc.
NOI	Nation of Islam
PLM	Progressive Labor Movement
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian

ENC 1



ENC 2

SECURITY INDEX CARD STATISTICS - BY FIELD OFFICE
AS OF AUGUST 14, 1960

ITEMS NOT ADD TO COLUMN 2, BUT ARE INCLUDED IN SECTIONS B, C, D, E AND F. COLUMNS RP AND TP ARE INCLUDED IN DC COLUMN.

Mr.
Assistant Attorney General

UNRECORDED
August 19, 1964

Director, FBI

CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA

Security Index - j

Reference is made to this Bureau's letter of
June 25, 1964, in the captioned matter.

Enclosed are the original and one copy of a memorandum setting forth the names, home and business addresses, and dates of the last reports concerning Cuban aliens who have been added to the Security Index. You may desire to arrange for warrants to be issued for these individuals by the Immigration and Naturalization Service (INS) in order that such warrants might be served on these aliens in the event of a national emergency involving the United States and Cuba. The names of other Cuban aliens will be furnished to you as they are added to the Security Index.

Reports covering the activities of these individuals have been furnished to the Records Administration Office of the Department and to appropriate District Directors of INS. It is requested that you advise us of your decision regarding the issuance of warrants calling for the apprehension of individuals listed in the enclosed memorandum.

UNRECORDED

8-19-64

Mr.

NOTE:

Classified [REDACTED] as information set forth
pertains to the arranging and issuance of warrants in connection
with the Department's Emergency Detention Program. Additional
names will be furnished AAG as they are processed.

Mr.
Assistant Attorney General

August 23, 1964

Director, FBI

CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA

Reference is made to this Bureau's letter of August 18, 1964, in the captioned matter.

The following Cuban alien has been added to the Security Index:

Street, Apartment 8
West New York, New Jersey

Business Address

Unknown

A report dated July 6, 1964, covering the activities of this individual has been furnished to the Records Administration Office of the Department and to the appropriate District Director of the Immigration and Naturalization Service (INS).

You may desire to arrange for a warrant to be issued for the above-mentioned individual by the INS in order that this warrant might be served on the aforementioned individual in the event of a national emergency involving the United States and Cuba. The names of other Cuban aliens will be furnished to you as they are added to the Security Index.

(Security Index) - Conf

NOT RECORDED
14 AUG 31 1964

(S)
NOTE: Classified "Top Secret" as information set forth pertains to the arranging and issuance of warrants in connection with the Department's Emergency Detention Program. Additional names will be furnished AAG as they are processed.

GROUP 1
Excluded from automatic
downgrading and
declassification

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: August 28, 1964

TO :

FROM :

SUBJECT: SECURITY INDEX - *6111*

ROUTE IN ENVELOPE

The following is a report on the status of the Security Index since the last count was furnished 7/31/64.

<u>Week of:</u>	<u>Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
August 3 - 7	16	21	5
August 10 - 14	21	24	- 3
August 17 - 21	15	10	+ 5
August 24 - 28	19	13	+ 6
Total	71	68	+ 3

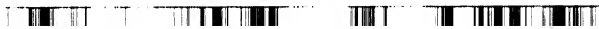
During the above-mentioned period of time, there was a net increase of 3 cards in the Security Index.

For your information, during the preceding four-week period, 84 cards were added to the Security Index and 85 cards were cancelled, resulting in a net decrease of 1 card.

The Security Index count as of today is 10397.

ACTION:

This is for your information.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: August 19, 1964

TO :

FROM :

SUBJECT: SECURITY INDEX

Form FD-122 is utilized in recommending a subject's name for the Security Index as well as in making changes on existing Security Index cards (sample attached). This form contains a block for checking affiliation with the Independent Socialist League. This organization went out of existence in September, 1958, and no subjects are now being added to the Security Index on the basis of past membership in the Independent Socialist League. Therefore, this particular item should be deleted from the form at the next printing.

ACTION:

That the FD-122 be revised in accordance with the above when the present supply is exhausted. If you agree, this memorandum should be referred to the Training Division for appropriate action.

Enc.

- 1 - Training Division
- 1 - Mr. Sullivan
- 1 - Mr. Bland
- 1 - Mr. Rushing

ADDENDUM: 8/19/64 ~~██████~~
Training Division concurs with proposed revision of Form FD-122 submitted by the Domestic Intelligence Division. Approval is requested for revision of FD-122. If approved, revision will be prepared for printing; existing supplies will be exhausted before revised form is circulated.

UNITED STATES GOVERNMENT

3371

Memorandum

TO : Director, FBI (Bufile-)

DATE:

FROM : SAC,

SUBJECT:

☐ It is recommended that a Security Index Card be prepared on the above-captioned individual.

☐ The Security Index Card on the captioned individual should be changed as follows (specify change only):

Name	
Aliases	
<input type="checkbox"/> Native Born <input type="checkbox"/> Naturalized <input type="checkbox"/> Alien	
<input type="checkbox"/> Communist <input type="checkbox"/> Socialist Workers Party <input checked="" type="checkbox"/> Independent Socialist League	
<input type="checkbox"/> Miscellaneous (specify) _____	
<input type="checkbox"/> Tab for Detcom	Race _____ Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth _____	Place of Birth _____
Business Address (show name of employing concern and address)	
Key Facility Data	
Geographical Reference Number _____ Responsibility _____	
Interested Agencies _____	
Residence Address	

SEP 1 1964
REGISTERED MAIL

ENCLOSURE /

3371
CURRENT FD-122
(indicating revision)

UNITED STATES GOVERNMENT

337/

Memorandum

TO : Director, FBI (Bufile-

DATE:

FROM : SAC,

SUBJECT:

☐ It is recommended that a Security Index Card be prepared on the above-captioned individual.☐ The Security Index Card on the captioned individual should be changed as follows (specify change only):

Name	
Aliases	
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized
<input type="checkbox"/> Alien	
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party
<input type="checkbox"/> Miscellaneous (specify) _____	
<input type="checkbox"/> Tab for Detcom	Race _____ Sex <input type="checkbox"/> Male, <input type="checkbox"/> Female
Date of Birth _____	Place of Birth _____
Business Address (show name of employing concern and address)	
Key Facility Data	
Geographical Reference Number _____ Responsibility _____	
Interested Agencies _____	
Residence Address _____	

SEP 1 1964
REGISTERED MAIL

ENCLOSURE 2

PRINTED REVISED FD-122

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: September 4, 1964

FROM :

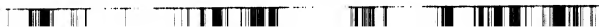
SUBJECT: SECURITY INDEX *general*

During the past week 26 cards were added to the Security Index and 10 cards were cancelled, a net increase of 16 cards.

The Security Index count as of today is 10,413.

ACTION:

None. This is for your information.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: September 11, 1964

TO :

FROM :

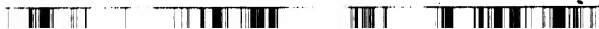
SUBJECT: ⁰ SECURITY INDEX - *General*

During the past week 14 cards were added to the Security Index and 9 cards were cancelled, a net increase of 5 cards.

The Security Index count as of today is 10,418.

ACTION:

None. This is for your information.



Memorandum for Mr. . . .
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS
 100-358086

DETAILS:

The August, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 increased from 19,118 to 19,456. Delinquent items increased from 1,482 to 1,852. The percentage of delinquent items increased from 7.7 per cent to 9.5 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>
65	1,293	1,159	1,076	1,069
100	10,912	10,163	9,865	10,116
105	<u>10,234</u>	<u>10,040</u>	<u>10,351</u>	<u>10,516</u>
	22,439	21,362	21,292	21,701

TOTAL DELINQUENT MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>
65	41	48	45	40
100	1,005	792	730	902
105	<u>1,063</u>	<u>771</u>	<u>707</u>	<u>910</u>
	2,109	1,611	1,482	1,852

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

pl
Memorandum

TO :

DATE: September 9, 1964

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

OF INDIVIDUALS - Govt.**SYNOPSIS:**

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of August 31, 1964, is set forth below.

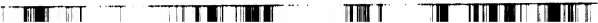
In August there was an increase in pending active matters in the entire field in the security classifications from 19,118 to 19,456. Delinquent matters increased from 1,482 to 1,852. The percentage of delinquent matters increased from 7.7 per cent to 9.5 per cent.

Letters are being sent to the offices indicated by asterisks on page four herein, commenting on their delinquency and pointing out the necessity for bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the September, 1964, administrative reports.

/



3374

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

DETAILS:

The August, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 increased from 19,118 to 19,456. Delinquent items increased from 1,482 to 1,852. The percentage of delinquent items increased from 7.7 per cent to 9.5 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>
65	1,293	1,159	1,076	1,069
100	10,912	10,163	9,865	10,116
105	<u>10,234</u>	<u>10,040</u>	<u>10,351</u>	<u>10,516</u>
	22,439	21,362	21,292	21,701

TOTAL DELINQUENT MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>5/31/64</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>
65	41	48	45	40
100	1,005	792	730	902
105	<u>1,063</u>	<u>771</u>	<u>707</u>	<u>910</u>
	2,109	1,611	1,482	1,852

3374

Memorandum for Mr. [REDACTED]
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

The following statistics show the total of pending active matters, delinquency and percentage of delinquency in all offices during the past six months.

CLASSIFICATIONS 65 100 AND 105
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
3/31/64	19,132	1,415	7.3%
4/30/64	20,969	1,432	6.8%
5/31/64	20,505	2,109	10.2%
6/30/64	19,201	1,611	8.3%
7/31/64	19,118	1,482	7.7%
8/31/64	19,456	1,852	9.5%

Status of Security Work by Individual Office

Each office is listed according to the percentage of delinquency on August 31, 1964, in total matters in classifications 65, 100 and 105. These statistics show the progress during August.

3374

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

Office	Active Matters		Percentage Delinquent	
	7/31/64	8/31/64	7/31/64	8/31/64
*Atlanta	102	101	27.4%	32.6%
*Phoenix	87	75	9.1%	18.6%
*Philadelphia	742	784	8.0%	16.3%
*New York	3,734	3,848	12.2%	15.1%
*Birmingham	23	27	34.7%	14.8%
*Savannah	28	22	10.7%	13.6%
*Miami	448	486	7.5%	12.3%
*Los Angeles	1,724	1,783	9.0%	11.5%
*Newark	926	1,037	6.2%	11.5%
*Denver	117	107	1.7%	11.2%
*Knoxville	16	19	0%	10.5%
Portland	127	137	7.0%	9.4%
Boston	458	483	7.2%	9.1%
Cleveland	511	525	6.6%	7.1%
Milwaukee	223	240	4.9%	9.1%
New Orleans	171	66	16.9%	9.0%
Indianapolis	246	245	7.3%	8.5%
St. Louis	103	120	3.8%	8.3%
Kansas City	76	73	14.4%	8.2%
Baltimore	316	325	8.2%	8.0%
Oklahoma City	66	66	7.5%	7.5%
Buffalo	326	357	11.0%	7.2%
New Haven	301	320	6.9%	7.1%
San Francisco	1,478	1,400	5.0%	7.0%
Springfield	95	99	3.1%	7.0%
Washington Field	1,632	1,574	4.2%	6.5%
Detroit	764	754	12.1%	6.3%
Houston	93	82	9.6%	6.0%
Pittsburgh	259	269	4.6%	5.9%
Chicago	1,214	1,197	6.5%	5.5%
Albany	184	226	3.2%	5.3%
Dallas	102	98	0%	5.1%
San Diego	143	180	4.8%	5.0%
Seattle	404	377	4.9%	5.0%
Minneapolis	254	259	3.1%	4.6%

*Letters being sent re delinquency.

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS
100-358086

Office	Active Matters		Percentage Delinquent	
	7/31/64	8/31/64	7/31/64	8/31/64
Jacksonville	55	45	10.9%	4.4%
Richmond	100	89	9.0%	4.4%
Charlotte	80	72	7.5%	4.1%
Cincinnati	174	216	3.4%	4.1%
Memphis	56	54	0%	3.7%
Tampa	241	192	2.9%	3.6%
Louisville	29	30	6.8%	3.3%
San Antonio	72	71	2.7%	2.8%
Honolulu	43	38	0%	2.6%
Omaha	33	41	3.0%	2.4%
Albuquerque	71	43	2.8%	2.3%
San Juan	422	450	1.4%	1.1%
Anchorage	26	24	0%	0%
Butte	29	31	0%	0%
El Paso	41	39	2.4%	0%
Jackson		129		0%
Las Vegas	34	23	0%	0%
Little Rock	11	8	0%	0%
Mobile	27	19	3.7%	0%
Norfolk	40	47	0%	0%
Salt Lake City	41	34	0%	0%

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :
JS

DATE: September 18, 1964

FROM :

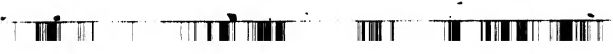
SUBJECT: *0* SECURITY INDEX *1* *sen -*

During the past week 20 cards were added to the Security Index and 29 cards were cancelled, a net decrease of 9 cards.

The Security Index count as of today is 10,409.

ACTION:

None. This is for your information.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: 9/18/64

TO :

FROM :

SUBJECT: ~~SECURITY INDEX CARD STATISTICS~~

There are 10,414 persons represented in the Security Index as of September 15, 1964. Of the total, 7,918 or 76.0 per cent are communist

A detailed table, enclosed in duplicate, shows as of September 1, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

Enclosures

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GCV	United States Government Employees
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
MMI	Moslem Mosque, Inc.
NOI	Nation of Islam
PLM	Progressive Labor Movement
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian



Enc 2

* ITEMS DO NOT ADD IN COLUMN 7, BUT ARE INCLUDED IN SECTIONS 1, 2, 5, 6 AND 7. COLUMNS KP AND TP ARE INCLUDED IN OC COLUMN.

September 18, 1964

Assistant Attorney General

Director, FBI

SECURITY INDEX LIST

Gen'l

There is attached hereto a current list of names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within five designated groups are listed on separate pages. Following each name is information indicating the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

100-358086

NOTE:

Letter classified " " as pertains to Security Index, part of Emergency Detention Program of Department. Espionage Section of Special Section not included. Five designated groups are:

U. S. Government Employees
Foreign Government Employees EX-114
United Nations Employees
Pro-Tito Yugoslavs
Cubans

19 SEP 22 1964

HPH:all
(5)

SEP 20 1964

MAIL ROOM TELETYPE UNIT

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO
RC
FROM

DATE: September 21, 1964

1 - SAC, Quantico

SUBJECT: SECURITY INDEX LISTS
general

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- 1) Alphabetical list of Security Index (SI) subjects.
 - 2) Geographical list of SI subjects.
 - 3) Special Section of the SI.
 - 4) List of key figures and top functionaries.
 - 5) List of SI subjects out of country.
 - 6) List of subjects whose citizenship status is unknown.
 - 7) List of aliens.
 - 8) *List of SI subjects of Chinese descent.
 - 9) List of SI subjects sympathetic to communist China.
 - 10) List of SI subjects sympathetic to Cuba.
 - 11) List of SI subjects sympathetic to Cuba and China.
- 87M. Stone*

The SAC, Quantico, should destroy by burning the lists furnished on 8/20/64. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

Enc.

100-333086 SEP 29 1964

(3)

Handled by Quantico
2-22-64-FA

SEP 24 1964

5/ H. H. H. S.

UNRECORDED

8-23-64

**CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA**

By memorandum dated 8-24-64 you were advised that as of that date there were 90 Cuban aliens on the Security Index (SI). Since that date there have been no additions or deletions of Cuban aliens to the SI. Therefore, the present total remains at 90.

During this same period, the total number of individuals included in the "Cuban" Special Section of the SI, which Section includes both aliens and United States citizens, increased from 211 to 216. The present total of individuals on the regular SI tabbed "C" (for pro-Cuban) increased from 293 to 299. Our investigations are continuing and the field is being closely followed to insure that the Bureau's objectives are met. You will be kept advised of progress in this matter.

ACTION:

For information.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: September 25, 1964

FROM :

SUBJECT: SECURITY INDEX - *Jan*

The following is a report on the status of the Security Index since the last count was furnished 8/28/64.

<u>Week Of:</u>	<u>Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
August 31 - September 4	26	10	+ 16
September 8 - 11	14	9	+ 5
September 14 - 18	20	29	- 9
September 21 - 25	<u>13</u>	<u>12</u>	+ 1
Total	73	60	+ 13

During the above-mentioned period of time, there was a net increase of 13 cards in the Security Index.

For your information, during the preceding four-week period, 71 cards were added to the Security Index and 68 cards were cancelled, resulting in a net increase of 3 cards.

The Security Index count as of today is 10,410.

ACTION:

This is for your information.

UNITED STATES GOVERNMENT

Memorandum

DATE: 9/29/64

TO :

FROM :

SUBJECT: SECURITY INDEX

Inspector has requested certain data regarding Department review of Security Index cases.

Of the individuals whose names were included in the Security Index as of 9/15/64, the cases of 66.3 per cent had been reviewed and approved by the Internal Security Division of the Department. This review by the Department is continuing.

ACTION:

Refer to Inspector pursuant to his request.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

RA Memorandum

DATE: 9/30/64

TO :

FROM :

SUBJECT: MATTERS DISSEMINATED TO SECRET SERVICE
SINCE 11/22/63 IN CONNECTION WITH
PROTECTION OF PRESIDENT

Security Index General

Inspector has requested information as to the number of matters disseminated to Secret Service since 11/22/63 in connection with its responsibility for the protection of the President.

Since 11/22/63 approximately 18,000 matters have been disseminated to Secret Service in this connection. General dissemination instructions in this connection are set out in Section 83K and 87D, Manual of Instructions, which include instructions contained in teletype to all offices dated 12/10/63 captioned "Travel of the President in the U.S. and Commonwealth of Puerto Rico," and airtel to all offices dated 4/13/64 captioned "Travel of the President in the U.S. and Commonwealth of Puerto Rico." The 12/10/63 teletype and the 4/13/64 airtel have been previously commented upon in memorandum dated 9/29/64 from Mr. to Mr. captioned "Security Index," pursuant to Inspector request.

ACTION:

Refer to Inspector Edwards pursuant to his request.

PROPOSED CHANGE IN MANUAL OF
INSTRUCTIONS

Volume III, Section 87D (Security Investigations), page 57,
paragraph (7)(b), concerning the whereabouts of Security Index
subjects, should be amended in accordance with the portion
underscored:

The whereabouts of all Security Index subjects should
be known at all times. The residence and business
addresses of all Security Index subjects must be checked
at least once each six months, except those imprisoned and
those who were included in the Security Index because of
disaffection for the United States (disaffection to a Sino-
Soviet bloc country), (see Section 105G, page 4m). The
residence and employment of those who were included in the
Security Index because of disaffection for the United States
must be verified every thirty days. The case of any Security
Index subject who is out of the country must be followed at
least each six months to determine if he has returned to
this country.

Perfect arrangements to be advised on a current basis of
any indication that the subject is engaged in subversive
activities, is exhibiting violent tendencies, or plans
to change his residence or employment. Periodic checks
to verify residence or business addresses may be made
under appropriate pretext by telephone, or other expedi-
tious means.

In order that other portions of the Manual of Instructions will
be in conformity with the above changes, an insert should be
added to Section 105G, page 4m, as follows: NOT RECORDED

3. Disaffection of United States citizens abroad. 3.1.4

The Bureau has a continuing interest in United States
citizens who travel to foreign countries, particularly
Sino-Soviet bloc countries, including Cuba, and who by
their actions or statements while abroad indicate a dis-
affection for the United States. While our responsibilities
do not extend to supervision of the activities of such persons
while they are abroad, we must take appropriate action and
communicate with them upon their return to the United States.
Following indicia are to be utilized in defining individuals
in the above category: (a) a desire to renounce United States
citizenship; (b) a desire to seek citizenship in a Sino-
Soviet bloc country; (c) a renunciation of or conspiracy for
the United States; (d) an intent to remain in a Sino-Soviet-

since 10-1-6

Proposed Change in Manual of Instructions

blocc country for an extended period because of a preference for the communist system. Individuals who defect from the United States Military services to Sino-Soviet-bloc countries and who subsequently return to the United States and revert to civilian status would also come under Bureau's jurisdiction. Upon receipt of information that an individual as described above has returned to the United States, letterhead memorandum should immediately be prepared for dissemination to Secret Service in accordance with instructions contained in Section 87D, page 51, paragraph (9).

Immediate investigation should be instituted to determine the subject's background, activities, the circumstances surrounding his disaffection, and his potential dangerousness. Each such individual should be considered for inclusion in the Security Index.

Subjects who are included in the Security Index as a result of disaffection from the United States should be handled in accordance with provisions of Section 87D, Manual of Instructions, pertaining to Security Index subjects; however, their residence and employment must be verified every thirty days in accordance with Section 87D, page 57, paragraph (7)(b).

An insert should be made in the Index to Section 87D, Manual of Instructions, on page 52 b, Volume III, as follows:

Defectors to Sino-Soviet-bloc countries, 57

A second insert should be made on the same page as follows:

Disaffection of United States citizens abroad, 57

An insert should be made in the General Index to the Manual of Instructions, Volume IV, page 14a, at the bottom of page as follows:

Defectors to Sino-Soviet-bloc countries: III-87-57,
IV - 105-2a

UNRECORDED
9-24-65

Proposed Change in Manual of Instructions

A second insert should be made in the General Index to the Manual of Instructions, Volume IV, page 18, as follows:

Disaffection of United
States citizens abroad, III-87-57, IV-105-4m

NOTE:

Memorandum . . . to 9-17-64
captioned "Disaffection of United States Citizens Abroad,"
prepared by . . . recommended and approved that airtel
be dispatched to all offices 9-17-64 instructing of above
changes in procedures for handling cases involving disaffection
to Sino-Soviet-bloc countries.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: 9/30/64

TO :

FROM :

SUBJECT: INTERNAL SECURITY - ESPIONAGE CONFERENCE
SEPTEMBER 28-29, 1964
SECURITY INDEX PROGRAM

g e n l

The conference discussed the instructions and criteria presently utilized in determining whether the names of individuals should be included in the Security Index. The conference was of the unanimous opinion that the existing Security Index criteria provides a sound basis for the evaluation of such cases from a Security Index standpoint and that no change in the existing criteria of either a liberalizing or constricting nature is necessary or desirable. Copies of the Security Index criteria attached.

ACTION:

We will continue to give careful consideration to the application of the Security Index criteria when adding or deleting names from the Security Index.

Enclosures

SECURITY INDEX CRITERIA

- (A) Subject has had membership or participation in the activities of a basic revolutionary organization within the last 5 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (B) Subject has had membership or participation in the affairs of one or more front organizations, which adhere to the policies and doctrines of a revolutionary group, in a leadership capacity or by active substantial participation in the furtherance of the aims or purposes of the front organizations within the last 3 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (C) Investigation has developed information that an individual, though not a member or a participant in the activities of a subversive organization, has anarchist or revolutionary beliefs and is likely to seize upon the opportunity presented by a national emergency to endanger the public safety as shown by overt acts or statements within the last 3 years established through reliable sources, informants, or individuals.
- (D) Although investigation has failed to establish overt acts or statements on the part of a subject within the time limits set out above, facts have been developed which clearly and unmistakably depict the subject as a dangerous individual who could be expected to commit acts inimical to the national defense and public safety of the U.S. in time of emergency.

3381

ENCLOSURE

SECURITY INDEX CRITERIA

- (A) Subject has had membership or participation in the activities of a basic revolutionary organization within the last 5 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (B) Subject has had membership or participation in the affairs of one or more front organizations, which adhere to the policies and doctrines of a revolutionary group, in a leadership capacity or by active substantial participation in the furtherance of the aims or purposes of the front organizations within the last 3 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (C) Investigation has developed information that an individual, though not a member or a participant in the activities of a subversive organization, is an anarchist or revolutionary beliefs and is likely to seize upon the opportunity presented by a national emergency to endanger the public safety as shown by overt acts or statements within the last 3 years established through reliable sources, informants, or individuals.
- (D) Although investigation has failed to establish overt acts or statements on the part of a subject within the time limits set out above, facts have been developed which clearly and unmistakably depict the subject as a dangerous individual who could be expected to commit acts inimical to the national defense and public safety of the U.S. in time of emergency.

ENC - 2

3382

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: October 2, 1964

TO :

FROM :

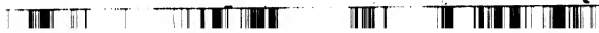
SUBJECT: SECURITY INDEX *Gen*

During the past week 6 cards were added to the Security Index and 20 cards were cancelled, a net decrease of 14 cards.

The Security Index count as of today is 10,396.

ACTION:

None. This is for your information.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 9/23/64

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS - Gen.

The Independent Socialist League (ISL) has been listed in Section 87D, Manual of Instructions, as a basic revolutionary organization for purposes of the Security Index. This organization went out of existence in September, 1958, and no new names are being added to the Security Index based upon membership in this organization and now only 21 individuals are included in the Security Index whose organization affiliation is listed as ISL.

The proposed attached Manual changes delete the ISL as a basic revolutionary organization and deletes references to the ISL in connection with recommendations for additions to the Security Index.

We are adding a considerable number of individuals to the Security Index based upon membership in the Progressive Labor Movement (PLM), a relatively new far left Marxist oriented organization formed by former Communist Party members. The proposed attached Manual changes lists the PLM as a basic revolutionary organization as well as listing it as information which should appear on Security Index cards when the subjects thereof are affiliated with this organization.

ACTION:

If you agree, the attached Manual changes should be forwarded to the Training Division for appropriate handling.

September 23, 1964

PROPOSED CHANGES
SECTION 87D
MANUAL OF INSTRUCTIONS

Delete Item c, "Independent Socialist League,"
under paragraph 1, page 19, and substitute therefor
the following:

"c. Progressive Labor Movement."

Delete "Independent Socialist League - ISL"
under Item V, captioned "Organizational Affiliations
or Nationalistic Tendencies," page 49, and substitute
therefor the following:

"Progressive Labor Movement - PLM."

NOTE:

See memorandum Mr. ... to Mr. ..., same
date, captioned "Security Investigations of Individuals,"

ENC 1

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 9/29/64

FROM :

SUBJECT: SECURITY INDEX - GENERAL

86
C
With respect to specific questions from Inspector regarding the Security Index and matters relating to dissemination to Secret Service there is attached our comments on each of the questions involved.

ACTION:

That this memorandum and attachment be referred to Inspector pursuant to his request.

1. What changes have been made regarding dissemination to Secret Service?

By teletype to all offices dated December 10, 1963, captioned "Travel of the President in the U. S. and Commonwealth of Puerto Rico," we instructed the field to immediately initiate a review of Security Index, Reserve Index, and pending security cases as well as a review of files relating to ultra-rightist, racists, and fascist for the purpose of identifying individuals in these categories possessing: (1) emotional instability or irrational behavior, (2) persons who have made threats of bodily harm against officials or employees of federal, state, or local government or officials of a foreign government, (3) individuals expressing strong and violent anti-United States sentiments and who have been involved in bombings or bomb making or whose past conduct indicates tendencies toward violence, and (4) individuals whose prior acts or statements depict propensity for violence and hatred against organized government. The field was instructed to immediately disseminate information concerning any individuals falling into the above categories and was given a 30-day deadline for the completion of the initial review. The field was further instructed to disseminate to Secret Service information concerning any individuals subsequently identified as falling within the above categories. This is a continuing program. Prior to this date the basic dissemination policy dealt with actual or implied threats against the President, the President elect, their families, and the Vice President. Also see item 3 below.

2. Has Secret Service adopted any new criteria and, if so, when and what are the changes?

In a conversation with Mr. June 15, 1964, Chief of Secret Service furnished Mr. a proposed guideline for law enforcement and intelligence agencies in referring information to Secret Service for its assistance in fulfilling its presidential protective responsibilities. The basic guideline furnished by Secret Service is:

ENCLOSURE /

3384

3384

A threat to physically harm the President, members of his immediate family, the President elect, the Vice President, et cetera or to cause him and them embarrassment whether it is by an individual or a group or organization should be furnished to Secret Service.

Beyond the basic type of information, Secret Service lists three factors to be considered in determining what other type of information is desired. They are:

1. Interest of individual or organization.
2. Capabilities of the individual or organization.
3. Activities of the individual or organization.

In commenting upon the above factors, Mr. [redacted] indicated that the interest of the individual or organization is the prime factor to be considered but must be coupled with their capability and activity in making a determination for referral to Secret Service. It was indicated that the interest must be toward the President or others for whom Secret Service furnishes protection, or other high Government officials in the nature of a complaint together with an expressed or implied determination to use other than legal means to satisfy any grievance real or imagined.

It was indicated that after the interest phase is met then the activity which would encompass previous mental instability, history of violence and the capability for furthering the interest would dictate whether the case should be referred to Secret Service.

Mr. [redacted] proposed guidelines were discussed in a memorandum from Mr. [redacted] to Mr. [redacted] dated 6/16/64 at which time it was pointed out that the guideline developed by Secret Service if adopted by us would somewhat narrow the present dissemination policies to Secret Service and it was recommended that we continue our present policy with respect thereto.

In addition to the above, in August, 1964, Secret Service drafted a sample letter to be directed by the various field offices of Secret Service to chiefs of police throughout the country outlining Secret Service's responsibility for protecting the President of the United States. In this letter Secret Service indicated that basically it should be furnished with any information coming to the police department's attention of a threat to physically harm the President, members of his family, the Vice President, et cetera or to cause him or them any embarrassment whether it is by an individual or a group or organization. Secret Service indicated that it would also like information of any individual or group of individuals who physically harms or threatens to harm any local, state or nationally elected officials. In connection with this type of information Secret Service indicated that it would like to receive any detailed data contained in the files such as background, mental condition, propensity for violence, possession of firearms and so forth. A copy of the sample letter as well as a copy of the proposed letter to all Secret Service field offices was obtained for review and in connection therewith the Director commented "be certain we do not take the lead in this project. It is one for Secret Service decision." Following an analysis which is contained in a memorandum from Mr. [redacted] to Mr. [redacted] dated 9/11/64 captioned "Liaison with U. S. Secret Service" the Director approved advising Secret Service that the Bureau had no objection to their proposed letter to local law enforcement agencies.

The matter of dissemination to Secret Service is being followed in order to determine whether, or not the Commission's report and/or action of any committees which follow the Commission's report suggest any change in our dissemination procedures to Secret Service. Also, liaison is being maintained with Secret Service concerning the letter they contemplate sending to all Chiefs of Police to determine if this calls for any change in instructions to the field.

3. Are all names on the Security Index now going to Secret Service?

By airtel to all offices dated 4/13/64 the field was instructed to immediately begin preparation of letterhead memoranda for dissemination to Secret Service in all Security Index cases. A 30-day deadline was set for all offices with less than 1,000 Security Index subjects. Those offices having in excess of 1,000 Security Index subjects were advised that the review must be completed within 60 days. Memorandum from Mr. [redacted] to Mr. [redacted] of June 17 recorded completion of the initial review.

As new names are added to the Security Index, letterhead memoranda are furnished to Secret Service. In addition, we keep Secret Service advised on a continuing basis of changes in the status of these Security Index subjects with respect to residence, employment and death.

3384

4. There is another index, the Reserve Index, Sections A and B.

We have disseminated to Secret Service memoranda on individuals whose names are included in this Reserve Index whose activities fall within the instructions contained in the December 10, 1963, teletype to all offices referred to previously herein. Blanket dissemination of all cases has not been done inasmuch as these individuals are not active in a subversive movement at this time and have not been active therein within a period sufficient to bring them within the Security Index criteria.

5. Are all defectors on the Security Index and are their names going to Secret Service?

In arriving at a determination as to the dangerousness of an individual, we have considered individuals who have defected, revoked or sought revocation of their U.S. citizenship in favor of a Sino-Soviet-bloc country, who have returned to the U.S. and who have taken no positive steps to counteract such action. It is necessary that any individual who engaged in activities indicating disaffection for the U.S. be considered for inclusion in the Security Index.

We have arranged with the Defense Department to be advised promptly by the military services of the identity and background of any member of the military services who has returned to civilian status in the U.S. after defecting to a communist-bloc country from the military service.

We have arranged with the State Department, the Central Intelligence Agency and the military agencies to be notified when information comes to the attention of such agencies concerning U.S. citizens who return to the U.S. after traveling to foreign countries, particularly Sino-Soviet-bloc countries including Cuba and while there indicated a disaffection for the U.S. To assist these other agencies and our field offices in defining a person who has indicated disaffection for the U.S., we have furnished each with the following criteria:

- a. a desire to renounce U.S. citizenship,
- b. a desire to seek citizenship in a Sino-Soviet-bloc country, including Cuba,

ENC. 5

c. a repudiation of or antipathy for the U.S., d. an attempt to remain in a Sino-Soviet-bloc country for an extended period because of a preference for the communist system.

Information we receive in connection with individuals who fall in one of the criteria listed above is immediately disseminated to Secret Service, both locally and at headquarters level. In addition, such individual is considered for inclusion in the Security Index and when an individual of this category is included in the Security Index because of disaffection for the U. S., his residence and employment are verified every 30 days. Changes in a subject's status, residence, and employment, are promptly called to the attention of Secret Service.

6. What examinations and evaluations of the Security Index criteria have been made?

The present Security Index criteria was furnished the field by SAC Letter 55-30 dated April 12, 1955, after Executives Conference consideration and Departmental review and concurrence. It has been evaluated periodically since that date, namely, at each internal security-espionage conference which has periodically been held at the Seat of Government composed of supervisors from our major offices with the most recent consideration by this conference being September 28, 1964. In addition, it has been periodically reviewed and analyzed within the Division in connection with our over-all program evaluation matters. It was analyzed in memorandum from Mr. [redacted] to Mr. [redacted] dated December 11, 1963, captioned "Security Index." It was the subject of study during the course of the July, 1964, inspection of this Division. No changes as such have been made with respect to the initial specific criteria, copy attached. However, in memorandum from Mr. [redacted] to Mr. [redacted] dated December 11, 1963, it was recommended and approved that an elaboration on the factors to be taken into consideration in arriving at a decision with respect to a subject's Security Index status be furnished the field. This was done by SAC Letter 63-61(F) dated December 17, 1963.

ENC 6

Attached are the factors presently outlined for field guidance and Roman Numerals 18 through 23 are the added factors set out in the above-mentioned SAC Letter.

7. What is the need for these names clearing through Mr. --- --why not Mr. : Where is the Index maintained and how does it operate?

With respect to the first question listed above, recommendations for additions to the Security Index emanating in the sections under Inspector (Subversive Control, Internal Security and Liaison Sections) are approved by Mr. Recommendations for additions to the Security Index emanating in the sections under Inspector (Soviet, Nationalities Intelligence and Research-Satellite Sections) are approved by Mr. .

The physical maintenance of the Security Index at the Seat of Government is handled in the Subversive Control Section, Room 823 RB. This Index is a 5 by 8 card Index containing a subject's name as well as certain statistical data, background information, and separate off-colored cards are contained in the Index on each alias. Additions, deletions, and changes are made in this Index daily by clerical personnel. The data is recorded on magnetic tape maintained in the Voucher-Statistical Section, and the printing of the cards both for the Seat of Government and the field offices is done by the Voucher-Statistical Section from information forwarded to that Section.

With respect to the review involved in adding a subject's name to the Security Index, upon receipt of a recommendation from the field office that such action be taken, the facts in the case are reviewed by the substantive supervisor, the supervisor in charge of the particular unit, the section chief, inspector-in-charge of the branch, assistant director or person acting in his behalf, with the final decision being made in Mr. Office.

ENC-7 -

SECURITY INDEX CRITERIA

- (A) Subject has had membership or participation in the activities of a basic revolutionary organization within the last 5 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (B) Subject has had membership or participation in the affairs of one or more front organizations, which adhere to the policies and doctrines of a revolutionary group, in a leadership capacity or by active substantial participation in the furtherance of the aims or purposes of the front organizations within the last 3 years as shown by overt acts or statements established through reliable sources, informants, or individuals.
- (C) Investigation has developed information that an individual, though not a member or a participant in the activities of a subversive organization, has anarchist or revolutionary beliefs and is likely to seize upon the opportunity presented by a national emergency to endanger the public safety as shown by overt acts or statements within the last 3 years established through reliable sources, informants, or individuals.
- (D) Although investigation has failed to establish overt acts or statements on the part of a subject within the time limits set out above, facts have been developed which clearly and unmistakably depict the subject as a dangerous individual who could be expected to commit acts inimical to the national defense and public safety of the U.S. in time of emergency.

ENCLOSURE
8

-3384

Determination of Dangerousness of an Individual:

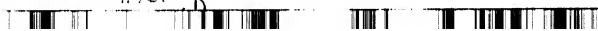
In Section 87D of the Manual of Instructions the above topic is discussed in which it is pointed out that the dangerousness of the member or affiliate of a subversive organization does not necessarily depend upon his personal characteristics, such as aggressiveness or a disposition to violence. Continuing, the Manual specifies that an individual's loyalty to a subversive organization and principles is a primary factor to take into consideration in evaluating his potential dangerousness. It is further pointed out, however, that regardless of evidence of subversive affiliation all evidence developed during the course of a security investigation must be carefully weighed for the purpose of determining whether the subject's activities depict him as a potentially dangerous individual in time of a national emergency. Further, this Section points out factors having a bearing upon an individual's potential dangerousness are numerous and will vary in each case in degree. Thereafter, there are set out in this Section of the Manual 23 factors specifically listed as among those that should be considered in arriving at a determination as to whether the subject represents a potential dangerousness. These 23 factors are set forth on the following pages:

ENC 9

3384

ENCLOSURE

- I. Long continued membership in a subversive organization
- II. Affiliation with or attendance at training schools, especially leadership schools
- III. Frequent or regular attendance at organizational meetings and functions
- IV. Subscriptions to publications of a subversive organization
- V. Possession of or continued study of revolutionary literature
- VI. Preparation or distribution of subversive propaganda and/or literature
- VII. Holding positions in the subversive organization or in other organizations of a front character which indicate confidence of such organizations in his loyalty
- VIII. Espousal of a subversive doctrine exemplified in his acts and utterances
- IX. Contributions to or collections of funds for the organization
- X. Recruitment of new members
- XI. Revolutionary background
- XII. Participation in picket lines in which the subversive organization is interested or which it has fostered, or in demonstrations, riots, mass meetings, or pressure group activity fostered by the organization
- XIII. Violation of penal laws arising out of activities as a subversive
- XIV. Active service in armed forces supported by a subversive movement, such as service in the Loyalist Forces during the Spanish Civil War which were supported by communism



- XV. Constant support of the Soviet Union in acts and utterances
- XVI. Acting as a courier for the subversive movement or as a confidential mail drop therefor
- XVII. Constant participation in the activities of a subversive organization or advancement of the organization's aims or interests, especially when such participation involves financial sacrifices or personal inconvenience or disadvantage
- XVIII. Contacts with Sino-Soviet-bloc establishments (including Cuba) where purpose of contact cannot be determined or contact indicates communist sympathies
- XIX. Contacts with Sino-Soviet-bloc, Cuban, or Yugoslav intelligence agents where purpose of contact cannot be determined or contact indicates communist sympathies
- XX. Individuals who have defected, revoked, or sought revocation of their U. S. citizenship in favor of a Sino-Soviet-bloc country, who have returned to the U. S., and who have taken no positive steps to counteract such action.
- XXI. Statements or activities on a subject's part establishing reasonable grounds to believe that his loyalty would lie with a Sino-Soviet-bloc country in the event of armed conflict between the U. S. and a Sino-Soviet-bloc country.
- XXII. Training and/or participation in espionage, sabotage, or intelligence activities
- XXIII. A history of emotional instability or irrational behavior on the part of an individual with a subversive background whose prior acts depict a propensity for violence and hatred against organized government

ENC //

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI () DATE: October 6, 1964

FROM : SAC, ST. LOUIS () (C)

SUBJECT: SECURITY
RESERVE INDEX - *See*

Rebulet to Albany, cc St. Louis, 1-21-64.

The St. Louis Office has completed a review of Section B of the Reserve Index in this office. All necessary action in connection with this review has been taken.

2 - Bureau () (REGISTERED MAIL)
1 - St. Louis ()

UNRECORDED

9-29-64

ST
C Security Index - Gen.

(C) SECURITY INDEX - CHINA - CUBA -- Arrangements have been worked out with the Department and the Immigration and Naturalization Service (INS) for the special handling of Chinese and Cuban aliens on the Security Index (SI) in time of a limited emergency. As a result thereof, any information received through our sources in connection with our SI responsibilities indicating a change in residence and/or employment of a Chinese or Cuban alien on the SI would be of immediate interest to INS on a local level. INS headquarters and the Department have also expressed a desire to promptly receive information of this type in addition to that routinely furnished by reports and letterhead memoranda.

Form FD-366 has been devised and is currently being utilized in connection with our program to keep Secret Service promptly advised of changes of residence and/or employment of SI subjects. In view of the above, when submitting form FD-366 reporting changes concerning Chinese and Cuban aliens in the future, furnish one copy to INS as well as Secret Service locally. Also furnish four copies instead of the normal two copies to the Bureau for appropriate dissemination at the Seat of Government.

Bear in mind, however, in filling out the reference on the FD-366 that some memoranda have been expressly prepared for dissemination to Secret Service only, and have not been furnished to the Department or INS; therefore, the copy furnished INS locally and two of the copies furnished the Bureau should reference the last communication to INS.

Very truly yours,

John Edgar Hoover

Director

NOT RECORDED

167 OCT 12 1964

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: October 9, 1964

TO :

FROM :

SUBJECT:

SECURITY INDEXGen'l

During the past week 18 cards were added to the Security Index and 18 cards were cancelled.

The Security Index count as of today is 10,396.

ACTION:

None. This is for your information.

UNITED STATES GOVERNMENT

Memorandum

DATE: 10/12/64

TO :

FROM :

SUBJECT: *General*
0 SECURITY INDEX - CUBA
(SEMI-ANNUAL REVIEW AND ANALYSIS)

guy **Origin:** This program instituted November, 1960. Purpose: Program established to keep track of dangerous individuals of pro-Castro affiliations, activities or sympathies and to insure they are neutralized in the event of hostilities involving Cuba.

Scope: Program applies to two categories of pro-Castro Security Index (SI) subjects concerning whom we would take appropriate action in case of Cuban emergency. (A) Individuals placed on SI solely on basis of their pro-Castro activities, connections, or sympathies (Cuban Special Section). (B) Individuals placed on SI for other reasons (such as members of Communist Party) who, by reason of pro-Castro activities are considered dangerous in event of hostilities with Cuba and who are tabbed C for "Pro-Cuban."

Tie-in with Other Programs: This program is coordinated with overall SI program. As of 9/15/64, 299 individuals were tabbed "Pro-Cuban"; 216 Cubans were listed in the "Cuban" Special Section of which 90 were aliens. **Magnitude:** In the event of hostilities with Cuba, the Government could immediately proceed to pick up those individuals listed on the SI who are Cuban aliens. We keep the Immigration and Naturalization Service (INS) informed concerning these aliens and the Attorney General is having deportation warrants against them prepared for service by INS should the eventuality arise.

Administrative Control: One of our supervisors has the direct responsibility for following captioned matter and assuring that the field vigorously presses all aspects of this program. Accordingly, it receives a continuing review. **Adequacy and Currentness of Instructions:** SAC letters 60-54 dated 11/22/60; 62-55 dated 10/5/62; 63-61 dated 12/17/63 and 64-68 dated 9/29/64 furnished the field overall instructions concerning this program. Specific instructions concerning disaffection of U. S. citizens abroad were also set forth in Bulet to all field offices dated 9/17/64. With regard to Cuba these instructions specifically relate to individual who have manifested disaffection from the U. S. since 10/1/60. These instructions are still current and complete.

3387

Memo

RE: SECURITY INDEX - CUBA
(SEMI-ANNUAL REVIEW AND ANALYSIS)

Dissemination: Pertinent data concerning all SI subjects is furnished to Secret Service both at field and headquarters level. In addition, dissemination concerning individuals included in Cuban Special Section is made to Department, CIA, State, and the military intelligence agencies. Dissemination concerning Cuban aliens is also made to INS both at field and headquarters level in accordance with INS request. The most recent instructions concerning dissemination to the Department and INS were included in SAC letter 64-48 (C) dated 9/29/64.

Past or Present Weaknesses: Program instituted November, 1960, in view of possibility of break in relations between the U. S. and Cuba or a limited emergency growing out of the situation. This program serves to more completely discharge our responsibilities in the security field as they relate to the Cuban situation and to insure that our responsibilities are continuously being met. No present weaknesses in this program.

Contemplated Action: Program should be continued as now constituted.

ACTION:

For information. This program will again be analyzed in April, 1965.

ml
ORAU

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: October 13, 1964

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

INDEX - GENERAL

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of September 30, 1964, is set forth below.

In September there was an increase in pending active matters in the entire field in the security classifications from 19,456 to 19,957. Delinquent matters decreased from 1,852 to 1,311. The percentage of delinquent matters decreased from 9.5 per cent to 6.5 per cent. (12)

Letters are being sent to the offices indicated by asterisks on page four herein, commenting on their delinquency and pointing out the necessity for bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the October, 1964, administrative reports.

Memorandum for Mr.

RE: DELINQUENCY IN SECURITY INVESTIGATIONS

100-000

DETAILS:

The September, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 increased from 19,456 to 19,957. Delinquent items decreased from 1,852 to 1,311. The percentage of delinquent items decreased from 9.5 per cent to 6.5 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>	<u>9/30/64</u>
65	1,159	1,076	1,069	1,010
100	10,163	9,865	10,116	10,660
105	<u>10,040</u>	<u>10,351</u>	<u>10,516</u>	<u>10,325</u>
	21,362	21,292	21,701	21,995

TOTAL DELINQUENT MATTERS
CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Classifications</u>	<u>6/30/64</u>	<u>7/31/64</u>	<u>8/31/64</u>	<u>9/30/64</u>
65	48	45	40	25
100	792	730	902	703
105	<u>771</u>	<u>707</u>	<u>910</u>	<u>583</u>
	1,611	1,482	1,852	1,311

Memorandum for Mr.
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS

The following statistics show the total of pending active matters, delinquency and percentage of delinquency in all offices during the past six months.

CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
4/30/64	20,969	1,432	6.8%
5/31/64	20,505	2,109	10.2%
6/30/64	19,201	1,611	8.3%
7/31/64	19,118	1,482	7.7%
8/31/64	19,456	1,852	9.5%
9/30/64	19,957	1,311	6.5%

Status of Security Work by Individual Office

Each office is listed according to the percentage of delinquency on September 30, 1964, in total matters in classifications 65, 100 and 105. These statistics show the progress during September.

Memorandum for Mr. ...

RE: DELINQUENCY IN SECURITY INVESTIGATIONS

Office	Active Matters		Percentage Delinquent	
	8/31/64	9/30/64	8/31/64	9/30/64
*Knoxville	19	16	10.5%	12.5%
*Savannah	22	24	13.6%	12.5%
*Birmingham	27	33	14.8%	12.1%
*Portland	137	133	9.4%	12.0%
*Philadelphia	784	813	16.3%	11.3%
Detroit	754	804	6.3%	9.9%
Indianapolis	245	252	8.5%	9.9%
Kansas City	73	76	8.2%	9.2%
Los Angeles	1,783	1,780	11.5%	9.1%
Jackson	129	222	0%	8.1%
Newark	1,037	1,025	11.5%	7.8%
San Diego	180	195	5.0%	7.6%
St. Louis	120	132	8.3%	7.5%
New York	3,848	4,027	15.1%	7.1%
San Francisco	1,400	1,407	7.0%	7.1%
Boston	483	540	9.1%	7.0%
Baltimore	325	323	8.0%	6.8%
New Orleans	66	73	9.0%	6.8%
Cleveland	525	528	9.1%	6.6%
Oklahoma City	66	62	7.5%	6.4%
Chicago	1,197	1,215	5.5%	6.1%
Cincinnati	216	216	4.1%	6.0%
Seattle	377	380	5.0%	6.0%
Milwaukee	240	217	9.1%	5.5%
Washington Field	1,574	1,486	6.5%	5.1%
Jacksonville	45	60	4.4%	5.0%
Phoenix	75	81	18.6%	4.9%
San Antonio	71	81	2.8%	4.9%
Pittsburgh	269	296	5.9%	4.7%
Tampa	192	216	3.6%	4.6%
New Haven	320	342	7.1%	4.0%
Richmond	89	107	4.4%	3.7%
Charlotte	72	87	4.1%	3.4%
Albany	226	222	5.3%	3.1%
Louisville	30	35	3.3%	2.8%

*Letters being sent re delinquency.

3288

Memorandum for Mr.
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS

<u>Office</u>	<u>Active Matters</u>		<u>Percentage Delinquent</u>	
	<u>8/31/64</u>	<u>9/30/64</u>	<u>8/31/64</u>	<u>9/30/64</u>
Miami	486	467	12.3%	2.7%
Atlanta	101	80	32.6%	2.5%
Buffalo	357	342	7.2%	2.3%
Memphis	54	50	3.7%	2.0%
Omaha	41	50	2.4%	2.0%
Minneapolis	259	315	4.6%	1.9%
Houston	82	76	6.0%	1.3%
Denver	107	107	11.2%	.9%
San Juan	450	431	1.1%	.9%
Albuquerque	43	62	2.3%	0%
Anchorage	24	19	0%	0%
Butte	31	36	0%	0%
Dallas	98	101	5.1%	0%
El Paso	39	33	0%	0%
Honolulu	22	22	2.2%	0%
Las Vegas	23	32	0%	0%
Little Rock	8	16	0%	0%
Mobile	19	17	0%	0%
Norfolk	47	44	0%	0%
Salt Lake City	34	31	0%	0%
Springfield	99	104	7.0%	0%

3389.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: October 16, 1964

FROM :

SUBJECT:

SECURITY INDEX - Gen'l Weg

During the past week 13 cards were added to the Security Index and 14 cards were cancelled, a net decrease of 1 card.

The Security Index count as of today is 10,395.

ACTION:

None. This is for your information.



#199-45

To: Director, FBI		From: (Suggester's name)	Date: September 14, 1964
			Division of Assignment: 5
<p>SUGGESTION It is suggested that form FD-336 (request for Bureau authority to interview a security subject) and form FD-122 (recommendation to include subject on Security Index or recommending changes relative to Security Index) be amended at time of next printing to include a reference immediately following subject. One copy each of form FD-336 and form FD-122 is attached.</p> <p style="text-align: center;"><i>Security Index</i></p>			
<p>Current practice or rule (Include manual citation as well as facts) The present forms do not contain a reference nor does the Manual of Instructions require that a reference be included in completing these forms.</p>			
<p>Advantages of suggestion and annual savings (Include basis for estimate) Form FD-336 is normally submitted to Bureau for approval in accordance with Section 87D, page 39, Manual of Instructions. This form is submitted separately and makes no reference to previous communications furnished to the Bureau. The request stands on its own. Frequently, a current report is submitted simultaneously with the request for interview which report makes reference to the interview request. In other instances, however, a current report is not required in accordance with instructions set forth in Section 87D, page 38. Form FD-122 recommending that subject be placed on Security Index or that an existing Security Index Card be changed is also submitted separately with no reference to any previous or current communication. When submitting the SI recommendation, however, a current communication. (continued next page)</p>			
<p>Disadvantages of suggestion</p> <p>None</p>			
<p>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)</p> <p><input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss</p>			
<p>Recommendations and comments of Division Head</p> <p>I concur with the recommendations of the Domestic Intelligence Division Streamlining Committee.</p>			

Advantages of suggestion and annual savings continued:

report is required. In other instances wherein changes are recommended in SI card, a letterhead memorandum must also be furnished to the Bureau suitable for dissemination to Secret Service and other interested agencies. Frequently, the FD-336 or FD-122 will reach the case supervisor at the Bureau within a day or two of its submission. However, the report usually requires several additional days to process depending on size and volume. The case supervisor then has a piece of action mail which in some instances requires that a current, up-to-date report also be in his possession in order to properly handle. Due to lack of any appropriate reference the supervisor must then determine from records whether a report has also been received by the Bureau. In some instances, the report may not have yet been recorded. As an alternative, he may hold the incoming request or recommendation for a suitable period of time awaiting receipt of a report. It would be of assistance to the substantive case supervisor to know whether or not a report was submitted by the field at the time of submission of the FD-336 or FD-122 or date of last communication. This would save unnecessary checking and uncertainty and eliminate possible delay in handling. It would also eliminate, as has happened in some instances, the taking of action on one of the above-mentioned forms, only to have a report come floating in a few days later, which may have altered the Bureau's action. The inclusion of a reference on the above forms will be a field reminder and a flag for the Bureau supervisor. While it is difficult to assess the actual savings involved, it would eliminate a certain amount of uncertainty, unnecessary checking of records and possible embarrassment.

ADDENDUM: DOMESTIC INTELLIGENCE STREAMLINING COMMITTEE:

9/15/64

Inclusion of a reference line on both forms as suggested would considerably enhance efficiency in handling of the forms by the individual supervisors and their clerks. Adoption would also result in decreasing the number of "up-to-date" searches now being conducted by Records Section in efforts to locate an incoming report which possibly does not exist. Since the suggestion need not be put into effect until the present supply of preprinted forms is exhausted, no substantial cost is involved. No other objections are apparent.

ACTION:

It is strongly recommended that this suggestion be adopted as it will completely eliminate any chance of confusion concerning handling of these forms.

let Jack
9-18-64
ML: jmn

ENCLOSURE 1

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI (Bufile-)

DATE:

FROM : SAC,

SUBJECT:

☐ It is recommended that a Security Index Card be prepared on the above-captioned individual.

☐ The Security Index Card on the captioned individual should be changed as follows (specify change only):

Name		
Aliases		
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Alien
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party	
<input type="checkbox"/> Miscellaneous (specify) _____		
<input type="checkbox"/> Tab for Detcom	Race	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	Place of Birth	
Business Address (show name of employing concern and address)		
Key Facility Data		
Geographical Reference Number _____		Responsibility _____
Interested Agencies _____		
Residence Address		

XEROX

OCT 21 1964

REGISTERED MAIL.

ENCLOSURE 2

CURRENT FD-122

UNITED STATES GOVERNMENT

Memorandum

3390
5362

TO : Director, FBI (Bufile-)

DATE:

FROM : SAC,

SUBJECT:

☐ It is recommended that a Security Index Card be prepared on the above-captioned individual.

☐ The Security Index Card on the captioned individual should be changed as follows (specify change only):

Name	
Aliases	
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized <input type="checkbox"/> Alien
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party
<input type="checkbox"/> Miscellaneous (specify) _____	
<input type="checkbox"/> Tab for Detcom	Race _____ Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth _____	Place of Birth _____
Business Address (show name of employing concern and address)	
Key Facility Data	
Geographical Reference Number _____ Responsibility _____	
Interested Agencies _____	
Residence Address _____	

REGISTERED MAIL

XEROX

ENCLOSURE 3

PROPOSED REVISED FD-122

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI (Bufile-)

DATE:

FROM : SAC,

SUBJECT:

Re: _____

☐ It is recommended that a Security Index Card be prepared on the above-captioned individual.

☐ The Security Index Card on the captioned individual should be changed as follows (specify change only):

Name		
Aliases		
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Alien
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party	
<input type="checkbox"/> Miscellaneous (specify) _____		
<input type="checkbox"/> Tab for Detcom	Race	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	Place of Birth	
Business Address (show name of employing concern and address)		
Key Facility Data		
Geographical Reference Number _____		Responsibility _____
Interested Agencies _____		
Residence Address		

REGISTERED MAIL

ENC 4

PRINTED FD-122

UNITED STATES GOVERNMENT

3390

Memorandum

TO : Director, FBI (Bufile-)

DATE:

FROM : SAC,

SUBJECT:

☐ It is recommended that a "Section A" Reserve Index Card be prepared on the above-captioned individual.

☐ The "Section A" Reserve Index Card on the captioned individual should be changed as follows (specify change only):

Name			
Aliases			
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Alien	
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party		
<input type="checkbox"/> Miscellaneous (specify) _____			
Date of birth	Place of birth	Race	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Business Address (show name of employing concern and address)			
Key Facility Data			
Geographical Reference Number _____		Responsibility _____	
Interested Agencies _____			
Residence Address			

REGISTERED MAIL

1 XEROX

OCT 21 1964

ENCLOSURE 5

CURRENT FD-122a

- 3 -

UNITED STATES GOVERNMENT

Memorandum

3390

TO : Director, FBI (Bufile-

DATE:

FROM : SAC,

SUBJECT:

☐ Re
☐ It is recommended that a "Section A" Reserve Index Card be prepared on the above-captioned individual.

☐ The "Section A" Reserve Index Card on the captioned individual should be changed as follows (specify change only):

Name			
Aliases			
<input type="checkbox"/> Native Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Alien	
<input type="checkbox"/> Communist	<input type="checkbox"/> Socialist Workers Party		
<input type="checkbox"/> Miscellaneous (specify) _____			
Date of birth	Place of birth	Race	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Business Address (show name of employing concern and address)			
Key Facility Data			
Geographical Reference Number _____		Responsibility _____	
Interested Agencies _____			
Residence Address _____			

XEROX

ENC 6

RECEIVED ADVISED FD-122

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI (Bufile -)

DATE:

FROM : SAC,

SUBJECT:

Re: _____

☐ It is recommended that a "Section A" Reserve Index Card be prepared on the above-captioned individual.☐ The "Section A" Reserve Index Card on the captioned individual should be changed as follows (specify change only):

Name _____			
Aliases _____			
<input type="checkbox"/> Native Born		<input type="checkbox"/> Naturalized	
<input type="checkbox"/> Communist		<input type="checkbox"/> Socialist Workers Party	
<input type="checkbox"/> Miscellaneous (specify) _____			
Date of birth* _____	Place of birth _____	Race _____	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Business Address (show name of employing concern and address) _____ _____			
Key Facility Data Geographical Reference Number _____ Responsibility _____ Interested Agencies _____			
Residence Address _____ _____ _____			

REGISTERED MAIL

ENCLOSURE 7

PRINTED REVISED FD-122a

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE:

FROM :

SUBJECT:

Bureau authority is requested to interview subject in accordance with existing instructions relating to interviews of security subjects. If this subject is cooperative, no affirmative steps will be taken during the initial interview to direct his activities and complete background investigation required by Section 107C of the Manual of Instructions will be conducted and Bureau will be requested to authorize recontact with subject as a PSI.

1 XEROX
JUL 21 1964

ENCLOSURE 8

CURRENT FD-336

Memorandum

3390
f. m. m. h. k.
h.

TO :

DATE:

FROM :

SUBJECT:

Re

Bureau authority is requested to interview subject in accordance with existing instructions relating to interviews of security subjects. If this subject is cooperative, no affirmative steps will be taken during the initial interview to direct his activities and complete background investigation required by Section 107C of the Manual of Instructions will be conducted and Bureau will be requested to authorize recontact with subject as a PSI.

1 XEROX
OC 21 1964

ENCLOSURE 9

File with letter to Bureau of the American

PROPOSED REVISED FD-336



UNITED STATES GOVERNMENT

Memorandum

TO :

DATE:

FROM :

SUBJECT:

Re: _____

Bureau authority is requested to interview subject in accordance with existing instructions relating to interviews of security subjects. If this subject is cooperative, no affirmative steps will be taken during the initial interview to direct his activities and complete background investigation required by Section 107C of the Manual of Instructions will be conducted and Bureau will be requested to authorize recontact with subject as a PSI.

XEROX
OCT 21 1964

ENCLOSURE 10

File with 910 & letter to

PRINTED REVISED FD-336

September 18, 1964

PERSONAL

EX-102

Mr.
Federal Bureau of Investigation
Washington, D. C.

Dear Mr.

Thank you very much for the suggestion that
~~Form FD-336 and Form FD-122~~ be revised at the next
printing to include a reference line immediately following
the space provided for entering the subject of the case.
It is a pleasure for me to advise you this proposal is being
adopted and extended to include this item on FD-122a.

The interest and initiative which prompted
you to submit this idea which will help streamline this
phase of our operations are indeed appreciated.

Sincerely yours,

J. Edgar Hoover

64

1 - Mr.

1 - Personnel file of SA

(5) (Suggestion #199-65 dated 9/14/64)

NOTE: Suggests Form FD-336, Request for Authorization
to Interview Subject of Security Investigation, and
FD-122, Recommendation for Preparation of, or Change in, Security
Index Card, be amended at next printing to provide for a reference
line immediately following the subject.

Domestic Intelligence Division recommended approval
since a reference line would enhance efficiency in handling of these

RECEIVED DIRECTOR . SEE PAGE TWO



NOTE CONTINUED

forms by individual supervisors and their clerks. Adoption would also result in decreasing number of "up-to-date" searches now being conducted by Records Section in effort to locate an incoming report which possibly does not exist. Training Division does not oppose adoption and recommends that Form FD-122a, Recommendation for Preparation of, or Change in, Reserve Index Card, also be included since it is used in the same manner as FD-122. Domestic Intelligence Division agreed this would be desirable. On approval, this letter will serve as authority for the Forms Management Desk and the Manuals Desk, Training Division, to take appropriate action.

FBI
RECORDED
INDEXED
JUN 11 1966

October 20, 1964

Assistant Attorney General

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within five designated groups are listed on separate pages. Following each name is information indicating the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

100-358086

NOTE:

Letter classified [redacted] as pertains to Security Index, part of [redacted] Emergency Detention Program of Department. Espionage Section of Special Section not included. Five designated groups are: 100-358086-

U.S. Government Employees
Foreign Government Employees
United Nations Employees
Pro-Tito Yugoslavs
Cubans

25 OCT. 22 1964

OCT 20 1964

TELETYPE UNIT

10-21-64
Personality
delivered to [redacted]
11/9/64
orig letter + encl list
obtained from [redacted]
Dept Justice + destroyed
JTB
K287
HJB

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: October 19, 1964

FROM :

SUBJECT:

SECURITY INDEX - *Gen.*

② We forward to the field quarterly an alphabetical list of each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter to all field offices be approved and forwarded. The original is on Plastiplate.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 10/20/64

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 10,391 persons represented in the Security Index as of October 15, 1964. Of the total, 7,881 or 75.8 per cent are communists.

A detailed table, enclosed in duplicate, shows as of October 15, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
MMI	Moslem Mosque, Inc.
NOI	Nation of Islam
PLM	Progressive Labor Movement
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian

ENCLOSURE /

3393

ENC

332

SECURITY INDEX CARD STATISTICS - BY PUBLIC OFFICE
BASED ON VOUCHER-STATISTICAL SECTION REPORTS AS OF OCTOBER 15, 1964

121	122	123 NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION													124	125	126 CITIZENSHIP STATUS				127 RACE				128 SPECIAL SECTION												
	TOTAL	COM	ISL	JFC	MOI	MRI	MIS	PRN	PPA	RUS	ASC	SWP	CUB	YUG	CEE	POL	PLM	DC	RI	TP	MALE	FEMALE	NO	NA	AL	UH	WHITE	NEGRO	CHIN	OTHER	ASP	AGE	GOV	UNE	YUG	SI	
121	47	65	9			2				1		1						2	1	1	39	28	59	9			61	9									
122	10	67		1	28		2		1			6	1					25		1	12	6	10	18	1		68	31									
123	4	1								2	1	31	2					42			128	10	156	60	2		180	6									
124	190	139	1	1	18		22			1			1				12	42			76	44	110	9	1		67	18									
125	120	33																7			26	4	31	3	1		35	1									
126	15	5																			12	4	15	1			9	1									
127	819	675	1		54		7	12	9	1	7	44	8				150	20		6	515	305	665	159	16		607	216									
128	195	20																39		1	104	71	167	25	3		113	62									
129	22	132			3		2					12	2					21			20	4	21	4	2		13	5									
130	50	32																21			32	18	45	4	2		60	7									
131	557	229		23	61					9	9	34						69	2	3	286	109	293	54	8		244	109	2								
132	10	16																12			12	5	12	1			10	5									
133	18	9			12													5			10	10	6	11			42	18									
134	60	43																			9	1	9	1			6	6									
135	10	5								2								3			17	4	21	1			1	1									
136	21	8																			1	1	1	1			1	1									
137	6	5																			1	1	1	1			1	1									
138	1	1,591	1	18	20		34			5		156	15	1				227	11		810	746	1,160	600	66		1,551	117	2	10							
139	1,566	6																10			7	1	7				55	7									
140	57	32																27	11	1	69	39	96	10	1		101	8									
141	107	102		2	5													58	11		188	91	219	20	1		216	3									
142	219	1																90	11		1	1	1	1			208	96	2								
143	595	85			95													90	11		295	120	162	62	20	1	101	25									
144	126	1																1			10	3	21				1	1									
145	2,808	2,108	18	67	62	5	107			55	6	175	96				57	500	119	12	1,721	1,167	2,012	171	104	1	2,565	295	24	5							
146	10	6			15													1			2	6	2				1	1									
147	6	6																4	15	1	222	163	107	54	6		211	13									
148	15	28	2	1	27													15			21	34	29	4			32	4	1								
149	44	15																15			16	16	44	5	1		47	7									
150	52	44																6			9	7	16	16			87	12									
151	49	80			12													11			45	21	65	1			27										
152	20																	1			11	2	20				7										
153	44	20																1			1	1	1	1			1	1									
154	210	1																1			45	22	65	1			1	1									
155	91	6																1			45	22	65	1			1	1									
156	1,096	929	1	16														211	10	2	672	666	913	157	21	2	1,011	80	18	1							
157	416	34																87	12		166	96	453	3	5	1	371	55									
158	512	205																47	16	1	186	106	305	18	9		310	23									
159	18	14																5			12	6	11	1	2		20	18									
160	149	6																20	8		91	60	110	26	5		112	27									
161	159	105			22																																
162																																					
163																																					
164																																					
165																																					
166																																					
167																																					
168																																					
169																																					
170																																					
171																																					
172																																					
173																																					
174																																					
175																																					
176																																					
177																																					
178																																					
179																																					
180																</																					

SAC, Albany

October 20, 1964

Director, FBI

SECURITY INDEX

Time

RECD-READING
F B I
OCT 20 11 49 AM '64

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of October 15, 1964.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated April 24, 1961.

Enclosure

2 - Albuquerque (Enc.)
2 - Anchorage (Info)
2 - Atlanta (Enc.)
2 - Baltimore (Enc.)
2 - Birmingham (Enc.)
2 - Boston (Enc.)
2 - Buffalo (Enc.)
2 - Butte (Enc.)
2 - Charlotte (Enc.)
2 - Chicago (Enc.)
2 - Cincinnati (Enc.)
2 - Cleveland (Enc.)
2 - Dallas (Enc.)
2 - Denver (Enc.)
2 - Detroit (Enc.)
2 - El Paso (Enc.)
2 - Honolulu (Enc.)
2 - Houston (Enc.)
2 - Indianapolis (Enc.)
2 - Jackson (Info)
2 - Jacksonville (Enc.)
2 - Kansas City (Enc.)
2 - Knoxville (Enc.)
2 - Las Vegas (Enc.)
2 - Little Rock (Enc.)
2 - Los Angeles (Enc.)
2 - Louisville (Enc.)
3 - Memphis (Enc.)

V

100-38086

2 - Miami (Enc.)
2 - Milwaukee (Enc.)
2 - Minneapolis (Enc.)
2 - Mobile (Enc.)
2 - Newark (Enc.)
2 - New Haven (Enc.)
2 - New Orleans (Enc.)
2 - New York (Enc.)
2 - Norfolk (Enc.)
2 - Oklahoma City (Enc.)
2 - Omaha (Enc.)
2 - Philadelphia (Enc.)
2 - Phoenix (Enc.)
2 - Pittsburgh (Enc.)
2 - Portland (Enc.)
2 - Richmond (Enc.)
2 - St. Louis (Enc.)
2 - Salt Lake City (Enc.)
2 - San Antonio (Enc.)
2 - San Diego (Enc.)
2 - San Francisco (Enc.)
2 - San Juan (Enc.)
2 - Savannah (Enc.)
2 - Seattle (Enc.)
2 - Springfield (Enc.)
2 - Tampa (Enc.)
2 - Washington Field (Enc.)

Wip

gms

13/8

(NOTE) See memo

10/19/64 re "Security Index,"
Original on plastiplat.

11/13/64

SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATIONPERIODIC REPORTS PROGRAM1. Origin

Annual reports in Security Index (SI) cases have been required since completion of the Summary Report Program 7/14/54 (New York Office 5/1/56). In certain type cases periodic reports were required at specified intervals for many years prior to 1954; i.e. key figures, top functionaries.

2. Purpose

To insure that current information is available to the Bureau in report form in order to keep the Bureau, as well as the Department, advised of the status of SI cases and in order to discharge our responsibilities of dissemination to other interested agencies in the executive branch of the Government.

3. Scope

All offices participate in this program.

4. Tie in With Other Programs

Closely related to the Emergency Detention Program, which deals with plans for the apprehension and detention of potentially dangerous individuals in time of an emergency.

UNRECORDED
11-13-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

5. Case Load

As of 10/15/64 there were 10,391 SI subjects, each normally requiring at least one report a year.

Some SI cases require more frequent reports; namely,
(a) top functionaries, quarterly reports. There are 29 individuals considered as "top functionaries." They represent the highest degree of leadership in subversive organizations and their activities are constantly being followed. (b) Key figures, semiannual reports are required in key figure cases presently numbering 496. These individuals represent leadership in subversive organizations on regional, district and state levels and we follow their activities closely.

6. Magnitude

This is a major program as evidenced by the fact that, with the exceptions noted above, in all SI cases investigations must be brought up to date and reports submitted at specified intervals. This does not include investigations and reports on individuals currently being nominated for the SI.

7. Administrative Controls

Each Supervisor handling security matter cases utilizes a tickler system to insure that reports are submitted when due by the field.

8. Adequacy and Currentness of Instructions

Instructions dealing with this program are found in Section 87D of the Manual of Instructions. This section of the Manual is up to date.

11-13-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

9. Over-all Value

Data dealing with this program is included in the budget material. In addition, this program enables us to thoroughly review the SI status of each individual subject on at least an annual basis. When information is developed clearly indicating that a subject no longer should be scheduled for apprehension, prompt action is taken to remove his name from the SI. Conversely, if the investigation develops evidence indicating that the subject presents a potential threat to the internal security in time of emergency, his name is included in the SI.

Reports in these cases are widely disseminated to various executive departments. Essentially, every security program of other branches of the Government depends to a large extent on information made available to them by us.

ACTION:

This program will be followed closely and we will continue to require reports in SI cases in accordance with the schedule referred to herein.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOP

TO :

DATE: October 23, 1964

FROM :

SUBJECT: SECURITY INDEX - Civil

The following is a report on the status of the Security Index since the last count was furnished 9/25/64.

<u>Week Of:</u>	<u>Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
September 28 - October 2	6	20	- 14
October 5 - 9	18	18	0
October 12 - 16	13	14	- 1
October 19 - 23	<u>13</u>	<u>9</u>	<u>+ 4</u>
Total	50	61	- 11

During the above-mentioned period of time, there was a net decrease of 11 cards in the Security Index.

For your information, during the preceding four-week period, 73 cards were added to the Security Index and 60 cards were cancelled, resulting in a net increase of 13 cards.

The Security Index count as of today is 10,399.

ACTION:

This is for your information.

UNITED STATES GOVERNMENT

Memorandum

TO

FROM

DATE: October 20, 1964

1 - SAC, Quantico

SUBJECT: SECURITY INDEX LISTS
GENERAL

BP

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- 1) Alphabetical list of Security Index (SI) subjects.
- 2) Geographical list of SI subjects.
- 3) Special Section of the SI.
- 4) List of key figures and top functionaries.
- 5) List of SI subjects out of country.
- 6) List of subjects whose citizenship status is unknown.
- 7) List of aliens.
- 8) List of SI subjects of Chinese descent.
- 9) List of SI subjects sympathetic to communist China.
- 10) List of SI subjects sympathetic to Cuba.
- 11) List of SI subjects sympathetic to Cuba and China.
- 12) List of SI subjects who are defectors.
- 13) List of Progressive Labor Movement members.

The SAC, Quantico, should destroy by burning the lists furnished on 9/21/64. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

Enc. - Attached
100-358086

Reviewed by Quantico
10-26-64 - Y-13

10 OCT 20 1964

5/11/87

UNRECORDED

10/22/64

gm
CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA

By memorandum dated 9/23/64 you were advised that as of that date there were 90 Cuban aliens on the Security Index (SI). Since that date there have been three additions of Cuban aliens to the SI. Three other Cuban aliens have been deleted from the SI inasmuch as they have returned to Cuba. The present total of Cuban aliens on SI remains at 90.

During the same period, the total number of individuals included in the "Cuban" Special Section of the SI, which Section includes both aliens and U. S. citizens, increased from 216 to 219. The present total of individuals on the regular SI tabbed "C" (pro-Cuban) increased from 299 to 302. Our investigations are continuing, and the field is being closely followed to insure that the Bureau's objectives are met. You will be kept advised of progress in this matter.

ACTION:

For information.

UNRECORDED

October 27, 1964

Mr.
Assistant Attorney General
Director, FBI

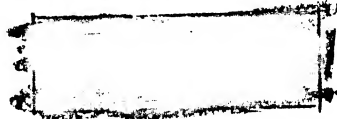
CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA

Reference is made to this Bureau's letter of
August 28, 1964, in the captioned matter.

Enclosed are the original and one copy of a
memorandum setting forth the names, home and business addresses,
and dates of the last reports concerning Cuban aliens who
have been added to the Security Index. You may desire to
arrange for warrants to be issued for these individuals by the
Immigration and Naturalization Service (INS) in order that
such warrants might be served on these aliens in the event of
a national emergency involving the United States and Cuba.
The names of other Cuban aliens will be furnished to you as
they are added to the Security Index.

Reports covering the activities of these individuals
have been furnished to the Records Administration Office of the
Department and to appropriate District Directors of INS. It is
requested that you advise us of your decision regarding the
issuance of warrants calling for the apprehension of individuals
listed in the enclosed memorandum.

ENCLOSURE



UNRECORDED
10-27-64

Mr.
Assistant Attorney General

NOTE:

Classified "Top Secret" as information set forth
pertains to the arranging and issuance of warrants in connection
with the Department's Emergency Detention Program. Additional
names will be furnished as they are processed.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: October 30, 1964

FROM :

SUBJECT: SECURITY INDEX *Genl*

During the past week 13 cards were added to the Security Index and 19 cards were cancelled, a net decrease of 6 cards.

The Security Index count as of today is 10,393.

ACTION:

None. This is for your information.

UNRECORDED

SAC, New York

10-23-64

Director, FBI

Cards UTD
Cards Sent 00

PERSONAL ATTENTION

CUBAN EMERGENCY PLANS
IS - CUBA

By letter dated 10-6-64, classified "Top Secret," Department advised that INS had been requested to pre-position the necessary documents calling for the apprehension of the following Cuban alien Security Index subjects when so instructed by the Attorney General. This means INS has been authorized to prepare deportation warrants and orders to show cause which INS will execute when ordered by the Attorney General:

Under appropriate cover you will be furnished amended Security Index cards on the above-mentioned subjects which will contain the stamped notation "DEPORTATION WARRANT OUTSTANDING." As additional names are received indicating INS has been authorized to pre-position the necessary documents you will be advised.

The pre-positioned warrants of arrest and orders to show cause, with respect to following individuals, have been cancelled inasmuch as they are no longer in the U. S.:

New York is Office of Origin concerning the latter three individuals mentioned above.

Department further advised that as a result of a

UNRECORDED
10-23-64

Letter SAC, New York
RE: CUBAN EMERGENCY PLANS

review of the available information concerning [redacted], it has been decided not to request pre-positioning of documents with respect to him at this time. With regard to the individuals mentioned above concerning whom documents have been cancelled, Bufiles reveal the necessary action has already been taken to remove them from the Security Index and the field has been separately advised.

Sufficient copies of this letter are being furnished to recipients so that copies can be placed into individual case files as well as in the captioned control file.

10-28-64

ROUTE IN ENVELOPE

10/28/64

LIAISON WITH PASSPORT OFFICE
-DEPARTMENT OF STATE

fw We make available to Mr. _____, General Counsel of the Passport Office, Department of State, a list of our top functionaries and key figures on a quarterly basis for his utilization in the issuance of passports. The list furnished Mr. _____ was as of October 15, 1964. last

ACTION:

1) There is enclosed a list of top functionaries and key figures prepared as of October 15, 1964. This list should be furnished Mr. _____ by Liaison with the understanding that it is to be held in the strictest confidence by him at all times in his office safe and is to serve only as an alert list upon which State can take no action but must contact us for reports.

2) The list furnished Mr. _____ be retrieved and destroyed.

July 21, 1964, should

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 10/29/64

FROM :

SUBJECT: INTERNAL SECURITY - ESPIONAGE CONFERENCE
SEPTEMBER 28-29, 1964
RESERVE INDEX

Security Index - Gen

Memorandum from _____ to you dated 10/5/64 captioned as above, recorded the conference consideration of the Reserve Index, Section B, and recommended that the individual cases contained therein be automatically reviewed on a biannual basis beginning in January, 1965, when a current review of this index is complete.

Conference recommendation has been approved and there are attached a proposed SAC Letter and proposed changes in Section 87D of the Manual of Instruction covering the above point.

ACTION:

That the attached SAC Letter and Manual changes be referred to the Training and Inspection Division for appropriate attention.



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

DATE: 10/29/64

TO :

FROM :

SUBJECT: INTERNAL SECURITY - ESPIONAGE CONFERENCE
SEPTEMBER 28-29, 1964
RESERVE INDEX

Security Index - Gen

Memorandum from [redacted] to you dated 10/5/64 captioned as above, recorded the conference consideration of the Reserve Index. Section B, and recommended that the individual cases contained therein be automatically reviewed on a biannual basis beginning in January, 1965, when a current review of this index is complete.

A Conference recommendation has been approved and there are attached a proposed SAC Letter and proposed changes in Section 87D of the Manual of Instruction covering the above point.

ACTION:

That the attached SAC Letter and Manual changes be referred to the Training and Inspection Division for appropriate attention.

1 -

October 29, 1964

PROPOSED CHANGE IN MANUAL OF
INSTRUCTIONS

Volume III, Section 87D (Security Investigations), page 43,
7a(3)(b)1., should be amended in accordance with the portion
underscored:

This section is to contain the names of all other individuals included in the reserve index. This section is to be maintained only in the field office. Cases falling within this category should be thoroughly reviewed and analyzed from an investigative viewpoint at least once every two years on a continuing basis. As a minimum this review should include verification of residence and employment and contact with logical sources and informants. Be alert to selecting logical subjects for interview as means of developing potential sources, informants and witnesses. Also be alert for recommending individuals for inclusion in Section A of the Reserve Index or the Security Index if warranted. Form FD-154 can be adapted for use in cases in this category.

NOTE:

See memorandum to 10/29/64, captioned
Internal Security - Espionage Conference, September 28-29,
1964, Reserve Index,

Enc

ST
2P

-GENERAL-

(F) SECURITY INVESTIGATIONS OF INDIVIDUALS + RESERVE INDEX,
SECTION B - REVIEW OF CASES -- At the recently held Internal Security -
Espionage Conference, the suggestion was made and approved that Reserve
Index, Section B cases should be reviewed every two years on a continuing
basis beginning in January, 1965. Establish the necessary administrative
procedures so the cases falling within this category will be thoroughly
reviewed and analyzed from an investigative viewpoint at least once every
two years. As a minimum this review should include verification of
residence and employment and contact with logical sources and informants.
Be alert to selecting logical subjects for interview as means of developing
potential sources, informants and witnesses. Also be alert for recommending
individuals for inclusion in Section A of the Reserve Index or the Security
Index if warranted. Form FD-154 can be adapted for use in cases in this
category. Appropriate Manual changes will be forwarded.

Very truly yours,

John Edgar Hoover

Director

NOT RECORDED
29 NOV 17 1964

11/3/64
SAC LETTER NO. 64-53

79 NOV 18 1964

UNRECORDED
11-3-64

PERSONAL ATTENTION

Letter to All Special Agents in Charge:

RE: SECURITY INVESTIGATIONS OF INDIVIDUALS
RESERVE INDEX, SECTION B
REVIEW OF CASES

Dear Sir:

At the recently held Internal Security - Espionage Conference, the suggestion was made and approved that Reserve Index, Section B cases should be reviewed every two years on a continuing basis beginning in January, 1965. Establish the necessary administrative procedures so the cases falling within this category will be thoroughly reviewed and analyzed from an investigative viewpoint at least once every two years. As a minimum this review should include verification of residence and employment and contact with logical sources and informants. Be alert to selecting logical subjects for interview as means of developing potential sources, informants and witnesses. Also be alert for recommending individuals for inclusion in Section A of the Reserve Index or the Security Index if warranted. Form FD-154 can be adapted for use in cases in this category. Appropriate Manual changes will be forwarded.

Very truly yours,

John Edgar Hoover
Director

NOTE:

See memorandum to 10/29/64, captioned
Internal Security - Espionage Conference, September 28-29,
1964, Reserve Index,

ENC 1

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: November 6, 1964

FROM :

SUBJECT: SECURITY INDEX - Gen'l

During the past week 20 cards were added to the Security Index and 21 cards were cancelled; a net decrease of one card.

The Security Index count as of today is 10,392.

ACTION:

None. This is for your information.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: November 13, 1964

FROM :

SUBJECT:

SECURITY INDEX - Gen'l

During the past week 14 cards were added to the Security Index and 10 cards were cancelled, a net increase of 4 cards.

The Security Index count as of today is 10,396.

ACTION:

None. This is for your information.

#421-45

Date November 4, 1964	
To: Director, FBI	From: (Suggester's name) Division of Assignment SAN FRANCISCO

SUGGESTION

It is suggested that, whenever a characterization of a Security Subject is prepared, a copy of that characterization should be placed on a separate sheet of paper or on a form for this purpose. This characterization would identify the sources and would show the date it was prepared. This sheet or form would be filed as a "floating" unserialized page at the top of the last volume of the file in the same manner as Form FD-159 is now filed. As the Subject engages in additional activities, the characterization would be brought up to date whenever the characterization is used and also made current whenever the case is reopened for further investigation.

Current practice or rule (include manual citation as well as facts)

The current practice is to review the file and references and prepare a characterization each time it is required, which means that much time is wasted on repetitious work each time a characterization is required.

Advantages of suggestion and annual savings (include basis for estimate)

Bureau requirements are that persons participating in racial demonstrations be identified and that such persons be characterized when subversive background information is known. This requires characterization of numerous individuals under conditions when speed as well as accuracy is essential. Under this suggestion, a dated characterization would be readily available as required. Only a review of material accumulated since the last characterization would be required to bring the characterization up to date. Under prior systems, there was a danger of using outdated characterizations which were maintained in special files. Under this plan, the characterization is in the file, easily located, and readily made current.

Disadvantages of suggestion

This plan involves use of an unserialized item at the top of a file.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Recommendations and comments of Division Head

This suggestion has merit. It would materially increase efficiency and production through savings in agent and clerical man hours. I recommend it be favorably considered.

EXP. PROC.
NOV 6 1964

3401
November 12, 1964

PERSONAL

NOV 12 11 33 AM '64
REC'D-READING ROOM
FBI

Federal Bureau of Investigation
San Francisco, California

Dear Mr.

I have received your suggestion that a particular procedure be placed into effect regarding characterizations. As a matter of possible interest to you, similar proposals have been considered in the past and not adopted due to disadvantages involved. It was decided the time and effort necessary to keep such an item up to date would not be warranted.

Although this idea was not adopted, the interest you displayed in submitting it is indeed appreciated.



Sincerely yours,

J. Edgar Hoover

- 2 - San Francisco 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of SA

(6) (Suggestion #421-65 dated 11/4/64)

NOTE: Suggests when a characterization of a Security Subject is prepared, a copy of that characterization be placed on a separate sheet of paper or a form for this purpose. This characterization would identify the sources and show date it was prepared. This sheet would be filed as a "floating" unserialized page at top of last volume of file. As subject engages in additional activities, the characterization would be brought up to date whenever used and

SEE PAGE TWO

NOTE CONTINUED

made current whenever case is reopened for further investigation.

Similar ideas have been considered in past and not adopted. The additional effort required to keep characterization up to date not justified due to limited need. Each report submitted in Security Index case requires inclusion of a succinct summary in cover pages justifying retention of subject in Security Index. This statement, when properly completed is, in fact, a current characterization of individual and readily available. In numerous instances, a current characterization is not what is needed in a report; for example, a report is being prepared on a subject and information is available indicating he was previously associated with another individual of subversive background a number of years ago. To show persons of subject's association, it would be necessary to characterize the associate's activities during the period of association and in a current characterization. Training Division recommends current suggestion not be adopted.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: November 12, 1964

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS -

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of October 31, 1964, is set forth below.

In October there was an increase in pending active matters in the entire field in the security classifications from 19,957 to 20,269. Delinquent matters increased from 1,311 to 1,481. The percentage of delinquent matters increased from 6.5 per cent to 7.3 per cent.

Letters are being sent to the offices indicated by asterisks on page four herein, commenting on their delinquency and pointing out the necessity for bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the November, 1964, administrative reports.

Memorandum for Mr. ...
 RE: DELINQUENCY IN SECURITY INVESTIGATIONS

DETAILS:

The October, 1964, administrative reports from all offices indicate that the total pending active matters in classifications 65, 100 and 105 increased from 19,957 to 20,269. Delinquent items increased from 1,311 to 1,481. The percentage of delinquent items increased from 6.5 per cent to 7.3 per cent.

The following statistics show the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions for the last four months.

TOTAL PENDING MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>7/31/64</u>	<u>8/31/64</u>	<u>9/30/64</u>	<u>10/31/64</u>
65	1,076	1,069	1,010	991
100	9,865	10,116	10,660	10,958
105	<u>10,351</u>	<u>10,516</u>	<u>10,325</u>	<u>10,396</u>
	21,292	21,701	21,995	22,345

TOTAL DELINQUENT MATTERS
 CLASSIFICATIONS 65, 100 AND 105
 ALL FIELD DIVISIONS

<u>Classifications</u>	<u>7/31/64</u>	<u>8/31/64</u>	<u>9/30/64</u>	<u>10/31/64</u>
65	45	40	25	27
100	730	902	703	832
105	<u>707</u>	<u>910</u>	<u>583</u>	<u>622</u>
	1,482	1,852	1,311	1,481

3402

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

The following statistics show the total of pending active matters, delinquency and percentage of delinquency in all offices during the past six months.

CLASSIFICATIONS 65, 100 AND 105
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
5/31/64	20,505	2,109	10.2%
6/30/64	19,201	1,611	8.3%
7/31/64	19,118	1,482	7.7%
8/31/64	19,456	1,852	9.5%
9/30/64	19,957	1,311	6.5%
10/31/64	20,269	1,481	7.3%

Status of Security Work by Individual Office

Each office is listed according to the percentage of delinquency on October 31, 1964, in total matters in classifications 65, 100 and 105. These statistics show the progress during October.

Memorandum for Mr.

RE: DELINQUENCY IN SECURITY INVESTIGATIONS

Office	Active Matters		Percentage Delinquent	
	9/30/64	10/31/64	9/30/64	10/31/64
*Jackson	222	219	8.1%	26.4%
*Los Angeles	1,780	1,766	9.1%	13.3%
*Kansas City	76	84	9.2%	13.0%
*Birmingham	33	34	12.1%	11.7%
*Dallas	101	111	0%	10.8%
*Philadelphia	813	775	11.3%	10.5%
*Jacksonville	60	68	5.0%	10.2%
Atlanta	80	72	2.5%	9.7%
Phoenix	81	63	4.9%	9.5%
Denver	107	107	.9%	9.3%
New Orleans	73	86	6.8%	9.3%
Baltimore	323	351	6.8%	8.8%
Milwaukee	217	246	5.5%	8.5%
Cleveland	528	520	6.6%	8.2%
Newark	1,025	929	7.8%	8.2%
Detroit	804	735	9.9%	7.8%
Indianapolis	252	246	9.9%	7.7%
New Haven	342	345	4.0%	7.5%
Miami	467	480	2.7%	7.2%
San Francisco	1,407	1,484	7.1%	7.2%
New York	4,027	4,511	7.1%	7.1%
Chicago	1,215	1,201	6.1%	7.0%
Portland	133	115	12.0%	6.9%
Charlotte	87	88	3.4%	6.8%
Boston	540	472	7.0%	6.7%
Oklahoma City	62	59	6.4%	6.7%
Springfield	104	97	0%	6.1%
Seattle	380	379	6.0%	6.0%
Minneapolis	315	324	1.9%	5.8%
St. Louis	132	130	7.5%	4.6%
San Diego	195	150	7.6%	4.6%
Tampa	216	208	4.6%	4.3%
El Paso	33	25	0%	4.0%
Savannah	24	26	12.5%	3.8%
Louisville	35	28	2.8%	3.5%
Albany	222	203	3.1%	3.4%
Pittsburgh	296	300	4.7%	3.3%
Houston	76	61	1.3%	3.2%

-4-

*letters being sent re delinquency.

Memorandum for Mr.
RE: DELINQUENCY IN SECURITY INVESTIGATIONS

Office	Active Matters		Percentage Delinquent	
	9/30/64	10/31/64	9/30/64	10/31/64
Washington Field	1,486	1,655	5.1%	3.2%
Buffalo	342	350	2.3%	2.8%
Honolulu	38	36	0%	2.7%
Cincinnati	216	211	6.0%	1.8%
San Antonio	81	85	4.9%	1.1%
San Juan	431	370	.9%	1.0%
Richmond	107	103	3.7%	.9%
Albuquerque	62	45	0%	0%
Anchorage	19	19	0%	0%
Butte	36	48	0%	0%
Knoxville	16	23	12.5%	0%
Las Vegas	32	26	0%	0%
Little Rock	16	12	0%	0%
Memphis	50	34	2.0%	0%
Mobile	17	19	0%	0%
Norfolk	44	52	0%	0%
Omaha	50	55	2.0%	0%
Salt Lake City	31	28	0%	0%

UNRECORDED
11/12/64

SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

DELINQUENCY IN SECURITY INVESTIGATIONS

1. Origin

In March, 1952, the program of following individual offices on a monthly basis was initiated because of a then existing extremely heavy delinquency in classifications 65, 100 and 105.

2. Purpose

To stress the necessity of reducing delinquency in these categories and the necessity of maintaining these cases in a reasonably current status.

3. Scope

Field wide.

4. Magnitude

This is not a major program from the standpoint of manpower and cost.

5. Over-all Value

This program has resulted in a reduction in delinquency in security classifications and the maintenance of such delinquency

11-12-64

Memorandum for Mr.

RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

in a fairly constant status during the past year.* For example, the highest delinquency recorded during this period was May, 1964 (10.2 per cent), with the lowest recorded delinquency being in October, 1963 (6.1 per cent).

ACTION: *October, 1963, through September, 1964.

We will continue to follow this program closely to insure that field delinquency in security classifications is kept at a minimum.

UNRECORDED
November 16, 1964

RA
SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

SECURITY INVESTIGATIONS OF INDIVIDUALS

SYNOPSIS

Bureau responsibility in this field originated with Presidential Directives, the first one in September, 1939. Purpose is to identify potentially dangerous individuals who are affiliated with subversive movements. This program is field wide and is closely related to the Emergency Detention Program, which involves plans for the apprehension and detention of potentially dangerous individuals in the event of an emergency.

From November, 1963, through October, 1964, there was an average of 19,098 pending active cases in classifications 65, 100 and 105. This Section's principal case load falls within the 100 classification and during the same period averaged 8,845 cases per month. Instructions are up to date and administrative controls exercised over the field by tickler system.

Other programs arise from security investigations of individuals and include interviews with subversives. We consider an interview in each case. The Security Index contains 10,391 names as of October 15, 1964.

Requests for availability of witnesses from Coast Guard and Defense continue high. The identities of 37 potential witnesses were made available during the period October 15, 1963, through November 1, 1964.

11-16-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

DETAILS

1. Origin

Presidential Directives, the initial one being issued in September, 1939, and since repeated on several occasions. These Directives charge the Bureau with the responsibility for investigation of individuals in the internal security field. It is the collecting agency of the entire executive branch for subversive information and has the responsibility of seeing that such information is distributed to those Government agencies having a legitimate interest therein.

2. Purpose

The identification and investigation of individuals who, because of affiliation with subversive organizations, may present a potential threat to the internal security in the event of an emergency and the development of evidence of violations of Federal statutes on the part of these individuals. If, during the course of a security investigation, it is determined that a subject does pose a potential threat to the internal security, he is scheduled for apprehension under the Emergency Detention Program by the inclusion of his name in the Security Index.

3. Scope

Field wide.

4. Tie In With Other Programs

Closely related is the Emergency Detention Program which deals with plans for the handling of individuals included in the Security Index in the event of an emergency. Also closely related are the various security programs of other Government agencies, such programs depending to a large extent on information developed by us and disseminated to such agencies.

11-16-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

5. Case Load

Basically, these cases fall in security classifications 65, 100 and 105. During the period November, 1963, through October, 1964, the average field case load in these classifications was 19,098 pending active matters.

The Subversive Control Section is primarily responsible for investigations of individuals under the 100 classification although we do have cases on individuals under the 105 classification, such as the affiliates of the Nationalist Party of Puerto Rico. During the 12-month period November, 1963, through October, 1964, there was a monthly average of 8,845 pending active matters in classification 100 throughout the field.

6. Manpower

This program is major from the standpoint of costs and manpower and, as such, is referred to in the budget material.

7. Past or Present Weaknesses

Close attention is given the entire operations in this field in efforts to insure that we are fully discharging our responsibilities thereunder.

8. Administrative Controls

The field is followed closely on its over-all delinquency in the three security classifications mentioned previously. This is handled on a monthly basis. In addition, we follow the field by tickler on pending matters in the field of which we have knowledge and we follow the field for submission of periodic reports in Security Index cases to insure that such are submitted when due.

11-16-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

9. Adequacy and Currentness of Instructions

Instructions dealing with Security investigations of individuals are contained in Section 87D of the Manual of Instructions and are in a current status.

10. Over-all Value

Determination of identities of individuals who should be apprehended in the event of an emergency in order to minimize possibilities of espionage, sabotage and subversion. Dissemination of information of intelligence value to other Government agencies concerning individuals and matters in which they have a legitimate interest. Budget purposes.

OTHER PROGRAMS ENCOMPASSED IN AND/OR ARISING OUT OF
SECURITY INVESTIGATIONS OF INDIVIDUALS

SECURITY INDEX

As noted previously herein, one of the purposes of security investigations is to determine the identities of individuals who, because of affiliation with subversive organizations, may be considered a potential threat to the internal security in the event of an emergency. When such information is developed, the name of the individual concerned is included in the Security Index.

11-16-64

Memorandum to Mr.
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

We presently have included in the Security Index names of 10,391 (as of October 15, 1964) individuals. Each Security Index case is thoroughly re-evaluated at least once annually at the Bureau and in the field to insure that the cases are sound in every respect should it be necessary to invoke the Emergency Detention Program. If it is found that the subject's activities no longer justify the retention of his name in the Security Index, immediate steps are taken to insure that his name is removed therefrom.

RESERVE INDEX

In June, 1960, the then Communist Index, maintained only in the field, was renamed the Reserve Index and a program of bringing the cases of individuals whose names were included therein up to date was instituted. We broke the Reserve Index into Section A and Section B. Section A contains a list of individuals who should receive priority consideration from the standpoint of investigation, interrogation or other action following implementation of the Emergency Detention Program. Section A cards are maintained at the Seat of Government and in the field. These cases are reviewed on an annual basis and brought up to date. We presently have included in Section A of the Reserve Index the names of 1,418 (as of October 15, 1964) individuals. Section B cards are maintained only in the field.

We have periodically reviewed Section B of the Reserve Index and such a review is currently in progress with completion date scheduled for January, 1965. Following recommendations of the Internal Security - Espionage Conference in September, 1964, instructions have been issued to the field that Section B, Reserve Index, cases are to be completely reviewed on a biannual basis beginning in January, 1965.

DISSEMINATION - INCLUDING CHECKS FOR AVAILABILITY OF INFORMANTS AND SOURCES

Security reports are disseminated to numerous interested agencies throughout the executive branch of the Government. By

UNRECORDED

11-16-64

Memorandum to Mr. [redacted]
RE: SUBVERSIVE CONTROL SECTION
PROGRAM EVALUATION

far the vast majority of such reports received are disseminated outside the Bureau. The responsibility of such dissemination necessitates careful and thorough evaluation of each report to assure that it is absolutely accurate both in form and content. In April, 1964, we initiated a program of dissemination of letterhead memorandum in all Security Index cases to Secret Service in connection with its responsibilities for Presidential protection. Initial dissemination was accomplished by early June, 1964, and as names of individuals are added to the Security Index appropriate letterhead memoranda are submitted to Secret Service. In addition, we keep Secret Service advised of changes in the status of these individuals on a continuing basis.

We are continuing to receive a heavy volume of requests from various departments of the executive branch of the Government for the availability of witnesses appearing in reports previously disseminated for appearance at hearings being conducted by such agencies as the Department of Defense and United States Coast Guard in efforts to remove subversives from access to classified data and/or restricted areas.

During the period October 15, 1963, through November 1, 1964, the identities of 37 potential witnesses were made available to these agencies for possible utilization at hearings.

UNITED STATES GOVERNMENT

Memorandum

UNRECORDED
9-30-64

DATE: September 30, 1964

TO :

FROM :

OS Security Index - General

SUBJECT: FBI DISSEMINATION TO SECRET SERVICE
RE SAFETY OF PRESIDENT, ETC.

On 9-28-64 the Director ordered inquiry to determine if all appropriate administrative action had been taken in handling of Lee Harvey Oswald case. This is being separately reported upon. Director also posed certain questions concerning dissemination policy to Secret Service in connection with President's safety. Some of these matters have been separately covered in memoranda by Mr. [redacted] and the Domestic Intelligence Division 9-29-64. Brief reference to these and answers to remaining inquiries concerning dissemination are summarized herein.

1. Changes in Bureau Dissemination Policy: These changes were set forth in detail in Mr. [redacted] memorandum to Mr. [redacted] 9-28-64 which attached a proposed memorandum to the Acting Attorney General advising him of action taken by Bureau subsequent to 11-22-63 assassination. Briefly Bureau on 12-10-63 sent broadened criteria to all field offices and immediately began dissemination to Secret Service at field and Seat of Government levels of information concerning subversives, ultra-rightists, racists, and fascists falling into one or more of four broad categories. All names on Security Index, including defectors, disseminated. Names of 16 espionage subjects on Security Index were specifically approved for exception from dissemination. New names added to Security Index are also furnished and Secret Service is advised in case of changes in residence, employment, or death of individuals whose names were previously furnished. Other names in Bureau security cases where activities are not sufficient to put them on Security Index have been and will continue to be disseminated where they meet the broadened criteria.

2. Changes in Secret Service Criteria: On 6-15-64 Secret Service Chief [redacted] furnished a proposed revised guideline for agencies in referring information. The general guideline stated: "A threat to physically harm the President, members of his immediate family, the President elect, the Vice President, et cetera, or to cause him and them embarrassment whether it is by an individual or a group or organization should be furnished to Secret Service." In addition, Secret Service furnished these 3 guidelines to determine what kind type of information is desired: (1) Interest of individual or organization; (2) Capabilities of the individual or organization; and (3) Activities of the individual or organization. Bureau concurred such criteria would narrow Bureau's new dissemination policies, hence, decided to continue its own broadened criteria. As far as known Secret Service criteria as revised 6-15-64 guide other Federal agencies.

ORIGINAL FILED IN

Memorandum to Mr.

Re: FBI Dissemination to Secret Service re Safety of President, Etc.

Also, in August, 1964, Secret Service drafted a proposed sample letter to be disseminated to all chiefs of police by local Secret Service field offices for guidance in their furnishing information. Basically, they requested any information coming to police departments' attention regarding a threat to physically harm the President, members of his family, the Vice President, so forth, or cause him or them any embarrassment whether by an individual, a group, or organization; also like information concerning any individual or group who physically harms or threatens to harm any local, state or nationally elected officials. On memo of Domestic Intelligence Division 9-11-64 Director approved advising Secret Service the Bureau had no objection to the proposed letter to local law enforcement agencies, but Director commented, "Be certain we do not take the lead in this project." Each Special Agent in Charge of local Secret Service field offices has received a copy of this letter and is currently preparing originals over his signature for dissemination to appropriate local law enforcement departments.

3. Are the Security Index Criteria Currently Adequate?: The Security Index has been periodically evaluated and considered adequate for intended purpose, namely, an operational guide to be utilized in time of National emergency for the apprehension and detention of individuals representing a potential threat to internal security. The last actual revision of the Security Index criteria was set out in SAC Letter dated 4-12-55 after the revised criteria had been reviewed and agreed to by the Department. This 1955 criteria revision resulted from Department's advising us in December, 1954, that because of budgetary reasons they would not continue to review and approve cases submitted by Bureau for inclusion on Index. At Bureau's insistence, Department agreed to continue to review a "sampling" of these cases. Bureau told Department 3-9-55 that unless these cases are reviewed by Department the FBI is placed in undesirable position of being both investigator and prosecutor. To minimize this situation, Bureau proposed new criteria for placing and retaining individuals on Security Index. The Department concurred with new criteria except for slight modification. New criteria resulted in reducing number of names on Index from 26,320 on 4-15-55 to 12,903 on 10-24-55. Department has continued to review and approve some submissions but as of 9-15-64 only 66.3% have been reviewed and approved by Internal Security Division of Department.

Security Index criteria were last evaluated 9-28-64 at Internal Security - Espionage Conference being held at Seat of Government. In evaluation of criteria following President's assassination, criteria as they existed were considered broad enough to have warranted placing Lee Harvey Oswald on Security Index, but those responsible took too restrictive a view of the criteria for which administrative action has already been separately taken or recommended. However, in an effort to furnish the field additional guidelines, an SAC Letter was sent out 12-17-60 which, although not altering criteria, listed additional specific factors to aid interpreting criteria. These are believed to be adequate. At present, 10,410 names are on the Security Index.

Considering National emergency purpose for which Security Index exists, the criteria seem currently adequate. Any further broadening of Security Index criteria in face of Department's continuing inability to review and approve our recommended submissions for the Index is believed undesirable because it would create the risk of the Bureau "holding the bag" rather than the Department. Nevertheless, our dissemination

Memorandum to Mr. _____
Re: FBI Dissemination to Secret Service re Safety of President, Etc.

of information to Secret Service will not be impaired because under our broadened criteria for such dissemination, many names will be included over and beyond those on Security Index. Under the broadened dissemination criteria, the Bureau has sent approximately 18,000 names to Secret Service.

4. Are Bureau Procedures Sound for Adding Names to Security Index?: As described in memo 9-29-64 from _____ to Mr. _____, the approval of names recommended for inclusion in the Security Index can be done by either Branch Chiefs, or _____, after which the Assistant Director approves for Domestic Intelligence Division and final decision is made in Mr. _____ Office. Recommendations for inclusion of names on the Index can come from the field or any Seat of Government substantive supervisor having such case on his desk. Such recommendation is then reviewed by the Unit Supervisor and the appropriate Section Chief before going to either Branch Chief.

5. Are the Mechanics for Transmitting Information to Secret Service Adequate?: Yes - these have always been adequate. Briefly, instructions require dissemination either in the field or at the Seat of Government immediately and by the most expeditious means, to be confirmed promptly thereafter by letterhead memorandum. Appropriate control files are maintained to record disseminated information. Where dissemination is made to field, requirement is that Bureau be advised by teletype and that Seat of Government be given copy of letterhead memoranda to permit dissemination at the Seat of Government to Secret Service headquarters. Dissemination is not to be delayed for purpose of verifying information and no evaluation of information should be attempted.

6. Is There Any Way Dissemination Policy or Procedures Can Be Strengthened?: Although the criteria for dissemination and the mechanics are believed adequate and all personnel have been advised by SAC Letter, confirmed by existing Manual of Instructions and Handbook provisions, it is believed that in view of the Warren Commission's findings, conclusions and recommendations, it would be well now to again specifically alert all Agents both field and at Seat of Government, to the fact that they must be completely familiar with the policy and procedures and must assume responsibility for any information coming to their attention through their cases or otherwise and seeing that appropriate dissemination action is immediately taken; they should be told that the Bureau wants as liberal an interpretation of the dissemination criteria as is practicable in favor of the most complete dissemination; also, that this matter be periodically reiterated at conferences, and all personnel reminded that it will be appropriately spot checked during inspections. Proper SAC Letter attached.

RECOMMENDATION: That the attached SAC Letter, reiterating to all field and Seat of Government personnel their responsibilities in connection with dissemination to Secret Service, be approved.

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 11/18/64

FROM :

SUBJECT:

SECURITY INDEX CARD STATISTICS
Gene

There are 10,396 persons represented in the Security Index as of November 13, 1964. Of the total, 7,859 or 75.6 per cent are communists.

A detailed table, enclosed in duplicate, shows as of November 13, 1964, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

Enclosures

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
ASC	American Socialist Clubs
COM	Communist Party, USA
CUB	Cuban
CZE	Czechoslovakian
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
ISL	Independent Socialist League
JFG	Johnson Forest Group
MIS	Miscellaneous
MMI	Moslem Mosque, Inc.
NOI	Nation of Islam
PLM	Progressive Labor Movement
POL	Polish
PPA	Proletarian Party of America
PRN	Puerto Rican Nationalist
RUS	Russian
SWP	Socialist Workers' Party
UNE	United Nations Employees
YUG	Yugoslavian

ENC 1

13

BASED ON VOUCHER-STATISTICAL SECTION RECORDS FIELD OFFICE
AS OF NOVEMBER 13, 1964

* STOPS 00 ACI OFM IS COLUMN 2. PUS ARE INCLUDED IN SECTIONS 3, 4, 5, 6 AND 7. COLUMNS UP AND IP ARE INCLUDED IN DC COLUMN.

21. ~~_____~~

November 19, 1964

Assistant Attorney General
Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within five designated groups are listed on separate pages. Following each name is information indicating the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

100-358086

NOTE:

Letter classified as pertains to Security Index, part of Emergency Detention Program of Department. Espionage Section of Special Section not included. Five designated groups are:

U.S. Government Employees
Foreign Government Employees
United Nations Employees
Pro-Tito Yugoslavs
Cubans

NOV 25 1964

MAIL ROOM ☐ TELETYPE UNIT ☐

UNRECORDED
10-7-64

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: October 7, 1964

FROM :

Security Index - General

SUBJECT: FBI DISSEMINATION TO SECRET SERVICE
RE SAFETY OF PRESIDENT, ETC.

On memorandum from Mr. [redacted] to Mr. [redacted] dated 10/5/64, the Director noted "I must revoke my previous approval" of withholding 16 names in Espionage Special Section of the Security Index from dissemination to Secret Service. Pursuant to the Director's notation, these 16 names were furnished to Chief, Secret Service, by Bureau Liaison 10/7/64

ACTION:

For information.

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO : *[illegible]* DATE: November 20, 1964

FROM : *[illegible]*

SUBJECT: SECURITY INDEX - Gen'l

The following is a report on the status of the Security Index since the last count was furnished 10/23/64.

Week Of:	Cards Added	Cards Cancelled	Net Change
October 26 - 30	13	19	- 6
November 2 - 6	20	21	- 1
November 9 - 13	14	10	+ 4
November 16 - 20	13	19	- 6
Total	60	69	- 9

During the above-mentioned period of time, there was a net decrease of 9 cards in the Security Index.

For your information, during the preceding four-week period, 50 cards were added to the Security Index and 61 cards were cancelled, resulting in a net decrease of 11 cards.

The Security Index count as of today is 10,390

ACTION:

This is for your information.

Memorandum

UNRECORDED

TO : MR. TOLSON

DATE: October 5, 1964

FROM : J. H. GALE

SUBJECT: *Security Index - General*
FBI DISSEMINATION TO SECRET SERVICE
RE SAFETY OF PRESIDENT, ETC.

On my memorandum 9/30/64 summarizing the Bureau's expanded dissemination policy to Secret Service in connection with the President's safety, the Director asked why the names of 16 espionage subjects on the Security Index were specifically approved for exception from dissemination.

The exception of these 16 names was based on a memorandum 6/30/64 from to . These 16 names represented 16 cases in the Espionage Special Section of the Security Index. The Domestic Intelligence Division made the observation that once we disseminate to the Secret Service, we have no control over their further dissemination to other Government agencies or local authorities and we can not take necessary steps to protect our informants without which our coverage of bloc intelligence would be severely restricted. A further consideration against the desirability of disseminating these names to Secret Service would be that it would constitute a serious risk of alerting these espionage subjects to the fact that the Bureau is aware of and has been checking on their espionage activities as a result of an indiscriminate contact by Secret Service or local police working with Secret Service. This would also possibly result in exposing key informants as once the espionage subject is so alerted, he could then very likely deduce the source of our information which would materially hamper our over-all counterespionage program. In fact, the Domestic Intelligence Division has indicated that such exposure might well place some of our valuable informants' lives in jeopardy, particularly those who are Soviet citizens.

Based on the memorandum of the Domestic Intelligence Division of 6/30/64 Mr. stated, "I think O.K. not to disseminate data on these 16," and the Director said, "O.K." A copy of this memorandum is attached.

RECOMMENDATION:

NOT RECORDED

10 NOV 19 1964

That the previously approved policy of excepting these 16 names be continued.

*miss. I am all right. I am
preparing a report on the
matter with the exception of the
names of the 16 subjects.*

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: November 19, 1964

FROM :

1 - SAC, Quantico
1 - Mr. Glascock

SUBJECT: SECURITY INDEX LISTS
Gen'l

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- 1) Alphabetical list of Security Index (SI) subjects.
- 2) Geographical list of SI subjects.
- 3) Special Section of the SI.
- 4) List of key figures and top functionaries.
- 5) List of SI subjects out of country.
- 6) List of subjects whose citizenship status is unknown. *3*
- 7) List of aliens.
- 8) List of SI subjects of Chinese descent.
- 9) List of SI subjects sympathetic to communist China.
- 10) List of SI subjects sympathetic to Cuba.
- 11) List of SI subjects sympathetic to Cuba and China. *100-358086-3406*
- 12) List of SI subjects who are defectors.
- 13) List of Progressive Labor Movement members. *11 NOV 27 1964*

The SAC, Quantico, should destroy by burning the lists furnished on 10/20/64. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

Enc. *35*

DEC 2 1964 *35*

*Handled by Quantico
11-23-64 - YRS*

5080

3407

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: November 27, 1964

FROM :

SUBJECT: SECURITY INDEX - Gen'l

During the past week 11 cards were added to the Security Index and 6 cards were cancelled, a net increase of 5 cards.

The Security Index count as of today is 10,395.

ACTION:

None. This is for your information.

changed to
549-148

Mr.
Assistant Attorney General
Director, FBI

December 2, 1964

0
CUBAN EMERGENCY PLANS.
INTERNAL SECURITY - CUBA

Reference is made to this Bureau's letter of October 27, 1964, in the captioned matter.

Enclosed are the original and one copy of a memorandum setting forth the names, home and business addresses, and dates of the last reports concerning Cuban aliens who have been added to the Security Index. You may desire to arrange for warrants to be issued for these individuals by the Immigration and Naturalization Service (INS) in order that such warrants might be served on these aliens in the event of a national emergency involving the United States and Cuba. The names of other Cuban aliens will be furnished to you as they are added to the Security Index.

Reports covering the activities of these individuals have been furnished to the Records Administration Office of the Department and to appropriate District Directors of INS. It is requested that you advise us of your decision regarding the issuance of warrants calling for the apprehension of individuals listed in the enclosed memorandum.

Enclosures - 2

Mr.

NOTE:

Classified [REDACTED] as information set forth pertains to the arranging and issuance of warrants in connection with the Department's Emergency Detention Program. Additional names will be furnished AAG [REDACTED] as they are processed.

RE: CUBAN EMERGENCY PLANS

3408
changed to
549-148

NOTE:

The original and one copy sent to AGC by cover letter captioned "Cuban Emergency Plans; Internal Security-Cuba, same date, prepared by , captioned "Top Secret" as information set forth pertains to Security Index subjects concerning whom arrangements are being made for issuance of warrants in connection with the Department's Emergency Detention Program.

UNRECORDED
December 4, 1964

Mr.
Assistant Attorney General
Director, FBI

CUBAN EMERGENCY PLANS
INTERNAL SECURITY - CUBA

Reports and memoranda concerning
have previously been furnished to the Records Administration
Office of the Department.

gm
He resides at [redacted], San Antonio, Texas, and
is employed at the [redacted], Eagle Pass, Texas. He has
been placed on the Security Index based on his pro-Cuban
activities and sympathies. While he is not a Cuban alien, he
is an alien who is considered to be possibly dangerous in the
event of hostilities between the United States and Cuba.

You may desire to arrange for a warrant to be issued
for [redacted] by the Immigration and Naturalization Service
in order that this warrant may be served on him in the event of
a limited emergency involving Cuba.

It is requested that you advise us of your decision
regarding the issuance of such a warrant calling for the
apprehension of [redacted]

NOTE:

Classified "Top-Secret" since letter sets forth
information pertaining to the arranging and issuing of warrant
in connection with the Department's Emergency Detention Program.

TOP SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

70 DEC 8 1964

11-25-64

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

TO :

DATE: 11-25-64

FROM :

SUBJECT: PRESIDENT'S COMMITTEE ON THE
WARREN REPORT*Security Index*
Gen

Memo to 11-16-64 recommended removal of the 16 names from the Special Section (Espionage) of the Security Index and the retrieval of those names by liaison from Secret Service. The Director noted "I concur most reluctantly. H."

On 11-23-64 liaison representative retrieved from , Chief of Secret Service, the material which had been furnished that Agency on the 16 subjects. Letters have been prepared for the field notifying them of the retrieval and the deletion of the 16 names from the Special Section (Espionage) of the Security Index. In letters notifying field, instructions were given that these cases be given thorough investigative attention and the field should inform the Bureau of subjects location every 30 days.

ACTION:

For information.

Memorandum

UNRECORDED

DATE: 11-16-64

TO :

FROM :

SUBJECT: PRESIDENT'S COMMITTEE
ON THE WARREN REPORT

Memo to 11-12-64 recommended that 16 sensitive espionage cases be removed from the espionage special section of the Security Index, and that Liaison Section take immediate steps to retrieve from Secret Service all documents submitted by the Bureau regarding these cases, as well as any index cards or other identifying material maintained by Secret Service on these cases. The Director noted, "Just what would be my explanation if one of these 16 should attempt to kill the President and we had not furnished background to SS? H."

In answer to the Director's question, it should be pointed out that bearing in mind that these 16 individuals have not threatened the President and are not the type to engage in such activity, we would be in the same position as we are in with reference to thousands of other individuals on whom we have investigative coverage or information who are not on the Security Index and whose statements and activities do not bring them within the criteria for dissemination to Secret Service. This would leave the Bureau in the position where it can be stated that all persons who are considered dangerous to the security of this country in time of emergency have been the subject of dissemination to Secret Service.

Mr. [redacted] commented that we should verify the addresses of these 16 subjects every 30 days. It should be noted that each of these subjects is under current active investigation and the whereabouts of each is established much more frequently than each 30 days. We would continue to give each of these subjects close investigative attention.

ACTION:

For information. If you approve, [redacted] will remove the 16 names from the Special Section (Espionage) of the Security Index and at the same time will arrange for Liaison to discreetly retrieve the names which had previously been furnished to Secret Service.

[Handwritten signature]

3409

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

DATE: December 4, 1964

TO :

FROM :

SUBJECT: SECURITY INDEX

During the past week 17 cards were added to the Security Index and 22 cards were cancelled, a net decrease of 5 cards.

The Security Index count as of today is 10,390.

ACTION:

None. This is for your information.

		Date November 25, 1964
To: Director, FBI	From: (Suggester's name) SA	Division of Assignment Domestic Intelligence
<p>SUGGESTION Manual of Instructions, Volume III, Section 87D, page 81, makes it mandatory that in all security index cases a letterhead memorandum be submitted for dissemination to Secret Service. This requirement should be repeated to a certain extent in section of Manual dealing with mechanical handling of newly authorized security index cases. In addition to office of origin following case for authorization of security index card by Bureau comment should be set forth that if security index card approved letterhead memorandum for Secret Service will be submitted after which case will be closed. Pertinent Manual citation should be changed to read as follows: "To assure that subject recommended for security index will receive proper attention, case shall be kept in pending or pending-inactive status until security index card has been received from Bureau and filed in office security index. If case continues in pending (Continued Page 2)</p> <p>Current practice or rule (include manual citation as well as facts) Manual of Instructions, Volume III, Section 87D, page 47. "To assure that subject recommended for security index will receive proper attention, case shall be kept in pending or pending-inactive status until security index card has (Continued Page 2)</p> <p>Advantages of suggestion and annual savings (include basis for estimate) Inclusion of additional lead in administrative pages of report concerning submission of letterhead memorandum for Secret Service will serve as reminder to SA to whom case is assigned and should eliminate correspondence which has heretofore been necessary when submission of the letterhead memorandum has been overlooked. Form FD-154 used exclusively in field offices contains statement which serves as periodic reminder regarding submission of changes in residence and employment which are likewise furnished to Secret Service. A similar reminder is necessary concerning the submission of the initial letterhead memorandum.</p> <p style="text-align: center;"><i>SECURITY INDEX - GENL</i></p> <p>Disadvantages of suggestion</p> <p>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)</p> <p><input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss - <i>SA</i></p> <p>Recommendations and comments of Division Head, ... <i>Concur with Suggestion - see addendum</i></p>		

UNRECORDED COPY FILED IN

107-65-11-1000
 SUGGESTION (Continued)

status because of outstanding investigation, reports shall carry a lead to follow authorization of security index card by the Bureau and if approved to submit letterhead memorandum for Secret Service in addition to other leads. If outstanding investigation has been completed and case would otherwise be closed upon submission of the report and form FD-122, case shall be placed in pending-inactive status with lead to follow authorization of security index card by Bureau and if approved will submit letterhead memorandum for dissemination to Secret Service. In latter instance, upon receipt of security index cards and following local dissemination to Secret Service of Bureau approved letterhead memorandum, case may be closed administratively."

Current practice or rule (Continued)

been received from Bureau and filed in office security index. If case continues in pending status because of outstanding investigation, reports shall carry a lead to follow authorization of security index card by the Bureau in addition to other leads. If outstanding investigation has been completed and case would otherwise be closed upon submission of the report and form FD-122, case shall be placed in pending-inactive status with lead to follow authorization of security index card by Bureau. In latter instance, upon receipt of Bureau's response, case may be closed administratively."

-3410

1-200-11
11/25/64
11/25/64

ADDENDUM: DOMESTIC INTELLIGENCE DIVISION: 11/25/64:

While specific manual instructions do exist requiring dissemination to Secret Service of letterhead memoranda in all Security Index cases, it is believed that the suggestion, if adopted, requiring the setting forth of a specific lead to effect dissemination to Secret Service following Bureau approval of a field recommendation that a subject's name be included in the Security Index would high-light this important function and reduce to a bare minimum any inadvertent omission of such dissemination on the part of the Agent to whom the case is assigned. In view thereof, it is the recommendation of this Division that the suggestion be adopted.

ACTION:

If you agree there is attached an appropriate manual change of Section 87D, Manual of Instructions.

November 25, 1964

1 -

**PROPOSED CHANGE IN
MANUAL OF INSTRUCTIONS, SECTION 87D**

Item (g) page 47 should be deleted in its entirety and the following substituted therefore:

"To assure that subject recommended for Security Index will receive proper attention, case shall be kept in pending or pending-inactive status until security index card has been received from Bureau and filed in office security index. If case continues in pending status because of outstanding investigation, reports shall carry a lead to follow authorization of security index card by the Bureau and if approved to submit letterhead memorandum for Secret Service in addition to other leads. If outstanding investigation has been completed and case would otherwise be closed upon submission of the report and form FD-122, case shall be placed in pending-inactive status with lead to follow authorization of security index card by Bureau and if approved submit letterhead memorandum for dissemination to Secret Service. In latter instance, upon receipt of security index card and following local dissemination to Secret Service or Bureau-approved letterhead memorandum, case may be closed administratively."

NOTE:

Based upon suggestion of SA _____ of the
Subversive Control Section, Domestic Intelligence Division,
dated November 25, 1964.

ENC 1

KMS 8 20 1964

RECEIVED
FBI

November 30, 1964

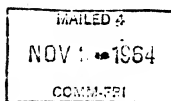
PERSONAL

Mr.
Federal Bureau of Investigation
Washington, D. C.

Dear Mr.

Thank you very much for the suggestion that certain information be added to the Manual of Instructions to aid individuals who are working with cases of a particular type. It is a pleasure for me to advise you this proposal is being adopted and these changes will be included in the next revision of this manual.

The interest and initiative you displayed in submitting your idea to me are indeed appreciated.



Sincerely yours,
J. Edgar Hoover

1 - Mr.

1 - Personnel file of SA

(5) (Suggestion #488-65 dated 11/25/64)

NOTE: Manual of Instructions, Volume III, Section 87D, page 81, makes it mandatory that in all security index cases a letterhead memorandum be submitted for dissemination to Secret Service. This requirement should be repeated to a certain extent in section of cases. manual dealing with mechanical handling of newly authorized security index / In addition to office of origin following case for authorization of security index card by Bureau, comment should be set forth that if security index card approved letterhead memorandum for Secret Service will be submitted after which case will be closed.

SEE PAGE TWO

UNITED STATES GOVERNMENT

Memorandum ROUTE IN ENVELOPE

TO :

DATE: December 11, 1964

FROM :

SUBJECT:

SECURITY INDEX - Cen'l

During the past week 17 cards were added to the Security Index and 28 cards were cancelled, a net decrease of 11 cards.

The Security Index count as of today is 10379.

ACTION:

None. This is for your information

NOTE CONTINUED

Training Division recommends adoption since the added material will make this portion of the Manual of Instructions more current and up to date.

It is recommended that the attached manual changes be approved.

*Manual of Instructions
Revised*